Chapter of the Year Petition
2010/2011 Chapter Year
From the
Midnight Sun Chapter

Prepared by:

Don Maynor, Chapter President
2010/2011
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Executive Summary

Tiny but mighty could be the slogan of the Midnight Sun Chapter of ASSE. If not the smallest chapter, we are certainly in the running for that designation! Being a Section under the Alaska Chapter hosted from the Anchorage venue since 1986, the Midnight Sun Chapter was formally affirmed in 1996. This chapter represents two cities, Fairbanks the second largest city in Alaska, and the infamous city of North Pole. Geographically this represents 7,361 square miles and a population base of approximately 97,000.

The Chapter currently has 58 members, many of which are the charter members of the chapter. The key to the success of the Chapter has been the members, their dedication, the time they invest and the enthusiasm they demonstrate consistently. Annually since 1991 the Chapter has hosted a Professional Development Conference for the membership and the local communities. These PDC’s have become the backbone of safety training for many contractors, governmental agencies and private industry.

The Chapter has partnered with other groups such as ADEC, OSHA, Alaska General Contractors and the US Coast Guard Auxiliary to champion for safety on and off the job sites. It is with much enthusiasm that we cosponsored safe boating training, boat inspections and lobbied for boating safety laws in Alaska. These efforts resulted in state and national recognition by the US Coast Guard and the National ASSE.

As is often the case, a strong core group of members have propelled this Chapter forward. We enjoy at least 25% participation at monthly Chapter meetings (even in temperatures well below -30), participation in Chapter programs such as the annual two day PDC, Safety In The Schools – Safety Suitcase program demonstrations, student mentorship with the Technical College program and other community outreach, as well as hosting the Region I ROC in 2010.

It is our collective hope that you will favorably consider our petition for the designation of ASSE’s Small Chapter of the Year.
**Point Total**

The minimum requirements for consideration of Chapter of the Year recognition is the achievement of all chapter charter maintenance items, all core competency items, and an additional 1,400 points for a total minimum point count of 3,200. The Chapter has achieved all chapter charter maintenance core competency items for a total of 3,725 points and submits this petition for consideration as Chapter of the Year for its chapter size category. A summary of the points earned is located in the appendices.

**Administration Matters**

*Annual Performance Report*
(200 points)
The Chapter’s Annual Performance Report and this petition were submitted to the Regional Vice President, and Society headquarters.

*Chapter Officer and Delegate Report*
(200 points)
The Chapter elected its officer and delegates on May 12th, 2011, and submitted the results of the election to the Regional Vice President and Society Headquarters May 25th, 2011.

*Chapter Annual Financial Report*
(200 points)
The Chapter submitted its annual financial report to the Regional Vice President and Society Headquarters on May 28, 2010.

*Maintenance of Chapter Bylaws*
(200 points)
The Chapter reviewed its bylaws January, 2011 and submitted to the RVP and Society at that time. The approved bylaws are located on our website. [http://midnightsun.asse.org/index.php](http://midnightsun.asse.org/index.php)

*Maintenance of Chapter Incorporation and Affiliate Agreement*
(200 points)
The Chapter is incorporated in the state of Illinois through ASSE Chapter Services.

*Operations and Strategic Plan*
(100 points)
The Chapter submitted its Operations and Strategic Plan before August 15th 2010.

**Leadership Matters**

*House of Delegates Representation*
(100 points)
The Chapter’s delegate Dave Henry was present to represent the Chapter at the Annual House of Delegates meeting held on June 12th in Chicago IL.

*Assistance for Society, Region and/or Area Activities*
(25 points)
Don Maynor Assisted the ASSE Region 1 RVP Nomination Committee.


Submitted Required Regional Operating Committee Reports
(50 points for one, 150 points for 2 or more)

The Chapter submitted Regional Operating Committee reports as required. The Region held 2 meetings during the chapter year.

Attendance to Regional/Area Operating Committee Meetings
(100 for one, 300 points for 2 or more)

The Chapter President attended 2 Regional Operating Committee Meetings. The first meeting was held on August 30th and 31st, 2010 in Medford, OR. The second meeting was held on March 31st and April 1st in Bakersfield, CA.

Leadership Training
(100 points)
The Chapter recognizes the importance of leadership training. The Chapter provided its officers with leadership training by sending Bev Shuttleworth to the annual Society Leadership Conference.

Planning Meeting
(50 points)
The Chapter’s Executive Committee conducted a planning meeting prior to the Chapter’s first general member meeting of the year. The primary focus of the meeting was to discuss the year’s goals. The August meeting will be used to lay the ground work for this upcoming year. The Stars Report was reviewed and we discuss how it’s helpful to the Chapter and how the information gets used by the ASSE. The Coast Guard trip was a success and we intend to continue that relationship. PDC ground work was laid out. We need to work more with our Vendors. July E-board minutes are under appendix B

Officer Succession and Training Plan
(50 points)
To ensure the continued success of the Chapter, the Chapter has developed a succession plan that includes officer recruitment and training. The Chapter Succession Plan is not in any written format. We have been bringing up new members to fill the Officer positions and we have many meetings with the Board to discuss position roles and continue training. Keeping in touch via e-mail is the key to the success we have had. The old Board Members respond quickly to assist the new Board.

Officer Transition
(25 points)
To ensure the smooth transition of duties and resources from prior year officers to this year’s officers, the Chapter used a duty checklist. The checklist was derived from the Midnight Sun Chapters Bylaws which were updated and approved by Martin Jeppeson, CSP, ARM, Region I Vice President January of 2011. This can be viewed under Appendix C.
Member Services

Meetings

Technical Meetings
(100 points for the first 4 meetings, and 25 points for each additional technical meeting for a maximum of 300 points)
The Chapter conducted 7 technical meetings during the course of the year. Those meetings were:

<table>
<thead>
<tr>
<th>Month</th>
<th>Meeting Held</th>
<th>Topic</th>
<th>Speaker(s)</th>
<th>Number of Attendees</th>
</tr>
</thead>
<tbody>
<tr>
<td>August</td>
<td></td>
<td>Safety Suitcase Presentation</td>
<td>Don Maynor</td>
<td>13</td>
</tr>
<tr>
<td>September</td>
<td></td>
<td>Chemical Safety Board</td>
<td>Don Maynor</td>
<td>19</td>
</tr>
<tr>
<td>December</td>
<td>How to Mitigate Effects of Obesity, Diabetes &amp; Aging on Workers’ Comp Cases</td>
<td>Bev Shuttleworth</td>
<td>11</td>
<td></td>
</tr>
<tr>
<td>January</td>
<td></td>
<td>Alaska Works Program</td>
<td>Tom Borce</td>
<td>15</td>
</tr>
<tr>
<td>February</td>
<td></td>
<td>Fire Safety, CO the Silent Killer</td>
<td>Dave Henry</td>
<td>16</td>
</tr>
<tr>
<td>March</td>
<td>Upcoming changes to HAZCOM regs.</td>
<td></td>
<td>Sheila Gwizdak</td>
<td>23</td>
</tr>
<tr>
<td>June</td>
<td>Pipeline Training Center tour</td>
<td></td>
<td>Tom Borce, Brian Ellingson</td>
<td>17</td>
</tr>
</tbody>
</table>

Meeting Notices
(50 points)
To help ensure meeting attendance, the Chapter sent out notices announcing the meeting, date, time and location at least 14 days prior to the event. The Chapter’s method of notification is: E-mails are sent 14 days prior to Meetings and we follow up with another the day before or the day of the meeting. We find that by putting the meeting information in the subject line people will be able to know when and where the meeting is without opening the e-mail. This technique and a follow up e-mail very close to the meeting day help member the most.

Member Recognition

Recognition of Service
(25 points)
The Chapter recognized its members for their service to the Chapter, Region, Area and Society throughout the year by applauding and recognizing their efforts and individual contributions at monthly meetings. Special recognition included presentation of plaques and detailed acknowledgement of their individual contributions at the annual Professional Development Conference luncheon on November 4, 2010. This luncheon was open to the community with special invitation to employers of those receiving the Chapter Awards. Those members who were recognized were Phil Newton, Shane Burnett and Sheila Gwizdak. Each of these recipients contributed to the community and Chapter by sharing their knowledge, skills and time towards safety education and improvement in workplace safety in the community and growth of the Midnight Sun Chapter.
Chapter Safety Professional of the Year
(25 points)
Phil Newton received the President’s Award from past Chapter President, Tina Holland. Mr. Newton was voted Safety Professional of the Year by the Chapter membership and his peers. Mr. Newton has served diligently on the Executive Board in several officer positions over many years as a member of the Midnight Sun Chapter of ASSE. In addition to his numerous contributions to the community through ASSE events and professional development projects, Mr. Newton contributed to the safety culture of his workplace at Golden Valley Electric Association. Mr. Newton presently holds the position of Job Training & Safety Officer at Golden Valley Electric.

Regional Safety Professional of the Year Nominee
(25 points)
Mr. Newton was nominated by the Chapter for recognition as the Region’s Safety Professional of the Year. The executive board along with Mr. Newton developed the petition for recognition. As stated previously Mr. Newton has demonstrated his commitment to the safety profession in numerous ways which include his mentorship skills and his desire to continually take on personal educational endeavors which earned him a Masters degree last Fall. Phil continually avails himself of opportunities to come alongside his peers with support and mentorship. He never fails to support ASSE and the Chapter with his tireless availability wherever and whenever he is called upon.

Public Recognition of Members through Chapter Media
(25 points)
The Chapter enjoys recognizing our members throughout the year via newsletter articles and highlights on our web page and at chapter functions. Most notable during the 2009/2010 chapter year were the accomplishments made possible in part by the long standing partnership between the Midnight Sun Chapter and the U.S. Coast Guard Auxiliary – Fairbanks Floatilla. This partnership has emphasized boating safety in Alaska. Marie Scholle who is a member of the Midnight Sun Chapter and the U.S. Coast Guard Auxiliary Fairbanks Floatilla was a key coordinator of a river expedition to remote villages in Alaska along the Yukon River. As an integral part of the expedition the Auxiliary robot “Coasty” debuted as an education tool
highlighting the importance of boater safety to Alaskan rural communities. The expedition took 10 days and covered 850 nautical miles round-trip. The team stopped at 10 communities from Steven’s Village to Kalatag and provided boating safety to 250 children and 70 adults who use the Yukon River daily for subsistence, transportation and recreation purposes. Ms. Scholle’s team was recognized not only through Society media but also by the U.S. Coast Guard Auxiliary. ASSE Midnight Sun Chapter, who provided financial support for the expedition, and the Fairbanks Floatilla received recognition for this historical event at the National Coast Guard Conference in Arizona last August.

Chapter Newsletters

Published Newsletters
(15 points for each publication up to a maximum 180 points)
The Chapter published four newsletters. Those newsletters were distributed to members via e-mail and posted on our Website. http://midnightsun.asse.org/news.php

Newsletter Graphics and Photographs
(25 points)
The Chapter enhanced the Newsletter by the inclusion of individual photographs of chapter members and photographs of chapter functions. We have not done Newsletters in many years and we are trying to get back on track. We have started using some funny pictures and to profile some of our members. All Newsletters are available at http://midnightsun.asse.org/news.php Examples are located under Appendix D.

Newsletter Focus on Members
(25 points)
The Chapter focused its newsletter on its members through the use of member profiles. We had a BIO on Don Bergstrand in our October Newsletter. Also available under Appendix D.

Other Chapter Activities

Employment Information
(25 points)
The Chapter provided employee opportunity information to its members by e-mail and they are also posted on our Web Site. Our Website also has a link to the ASSE Nextsteps Career Center in the Networking & Job Postings section. This can be viewed here. http://midnightsun.asse.org/jobs.php

Career Day
(25 points)
The Chapter helped to promote our profession by making a presentation at Career Day at Barnett Magnet School. The following member Don Maynor participated in the Career Day by Displaying the Safety Suitcase and showing the Kids Safety First Power Point and adding in how the local Electric Utility Golden Valley Electric makes and distributes power. We also had PPE for them to try on like Tyvek Suits and Respirators. Hearing Protection and Eye Protection were given to each student along with candy LIFESAVERS. This is the first time the Midnight Sun Chapter has participated in such an event and we are working toward making this a more constant occurrence.
Chapter Scholarship
(25 points)
The Chapter supports the growth of our profession through its scholarship program. The Chapter’s scholarship is done by offering the PDC at a much lower rate and we search for sponsors to pay for the fee. This year was the first time we have ever done anything like this and we were able to have 8 students attend for free. We hope to bring more in this year and have them play a bigger role in the PDC.

Professional Development Conferences
Seminars, Conferences, Workshops, Symposia
(50 points for each ½ day segment up to a maximum 300 points)

The Chapter conducted our 19th Annual Northern Alaska Conference on Safety, Health & the Environment “Charting Your Course in Safety” This is a two day event which would give us 4 segments. This event can be viewed here http://midnightsun.asse.org/past-meetings.php and under Appendix E.
Vendor Exhibits
(25 points)

The Chapter included vendor exhibits at the 19th Annual Northern Alaska Conference on Safety, Health & the Environment “Charting Your Course in Safety” to help keep its members informed of the products and services available for the protection of people, property, and the environment. There were a total of 10 at the PDC. Our website advertised them and provided links to their websites as well. We have also added some value by keeping all our past events on our Website which advertises for them all year long. You can see the list under Appendix E also.

Promotion of the Society

Submissions to Local Media Outlets
(25 points)
The Chapter distributed PDC dates and class schedule to a local radio station to help promote the Event. We created Business cards with the date and a general outline of what to expect and when we got closer to the PDC event we hung posters around town with the full schedule of events. We hope to get the students to help advertise the PDC this year. View Appendix F.

Member Recruitment and Retention

Member Recruitment and Retention Plan
(50 points)
The Chapter developed a plan for the recruitment and retention of members. That plan included expanding our meetings to include summer months. We leave this very loose and people come with issues which we round table and discuss. Members have brought in great training videos we reviewed over lunch. Our Members have become a tighter more productive group.

Increased Membership
(5 points per one percent increase up to 50 points)
The Chapter started the year with 50 members (counting all classes of membership: student, emeritus, associate, member and professional member), and ended the year with 58 members. This change equates to 16 percentage of increase in chapter membership. We are working hard to get more students involved and we have had some old member return because they like the way the Chapter is being run. More people are talking about the Midnight Sun Chapter and interested in Networking. Talks with the Unions have been good we expect more involvement from them.

New Member Orientation
(25 points)
The Chapter provides New Member Orientation to its members. The orientation is conducted by the President when a new member attends a meeting. That new member is introduced to the rest of the Membership and we all introduce ourselves along with who we are employed by and our positions. We then talk to them about what we do at our meetings and the type of training we do. We also show them how to get to our website and see what the training is going to be next month. Our membership is small enough that we can give a real personal touch to our orientation.
Member Expectations
(25 points)
To determine the members’ expectations of the Chapter, the Chapter discusses the needs of the Chapter at meetings and how to help. The information gathered was shared with the members by Meetings and via Meeting Minutes.

Chapter Welcoming Team
(25 points)
The Chapter assigned Shane Burnett (Member At Large) to act as the Chapter’s Hospitality team. These officers welcomed attendees to chapter functions and assisted them in networking with members they had not previously met.

Chapter Website

Maintain Chapter Website
(140 points)
The Chapter maintains a current website. The information posted on the website is kept current and updated on routine basis. The Chapter’s website may be viewed at http://midnightsun.asse.org/index.php

Chapter Newsletters
(25 points)
The Chapter’s website includes the Chapter’s current newsletters and archives of prior chapter newsletters. The newsletters may be viewed at http://midnightsun.asse.org/news.php an available under Appendix D.
Hyperlinked Resources

(25 points) The Chapter’s website includes hyperlinks to the Society website, the Members Only page of the Society website, and the Next Steps page of the Society website. In addition, the Chapter provides hyperlinks to:

Safety and Health Links
- Alaska AGC
- US Coast Guard Blog with Photos of the Event
- UAF Community & Technical College
- Pipeline Training (Alaska Works Partnership web site)
- Asbestos & Cancer Awareness Resource

ASSE Links
- American Society of Safety Engineers
- ASSE Members Only
- ASSE Region I Website

Other Region I Chapters
- Alaska Chapter (Anchorage, Alaska)
- Bakersfield Chapter (Bakersfield, CA)
- Cascade Chapter (Eugene, OR)
- Central Valley Chapter (Fresno, CA)
- Columbia–Willamette Chapter (Portland, OR)
- Greater San Jose Chapter (San Jose, CA)
- Hawaii Chapter (Honolulu, HI)
- Inland Northwest Chapter (Spokane, WA)
- Long Beach Chapter (Long Beach, CA)
- Los Angeles Chapter (Los Angeles, CA)
- Lower Columbia Basin Chapter (Richland, WA)
- Orange County Chapter (Anaheim, CA)
- Puget Sound Chapter (Seattle, WA)
- Sacramento Chapter (Sacramento, CA)
- San Diego Chapter (San Diego, CA)
- San Francisco Chapter (San Francisco, CA)
- Southern Oregon Chapter (Medford, OR)
- Valley Coastal Chapter (San Fernando Valley, CA)

Safety and Health Regulatory Links
- Alaska Department of Labor
- Alaska Occupational Safety and Health Section

Government Links
- Alaska State Legislature
- Federal Emergency Management Agency
- Mine Safety and Health Administration
- National Institute for Occupational Safety and Health
- Occupational Safety & Health Administration
- State of Alaska
- US Code of Federal Regulations Search

Sections and Special Interest Groups

(25 points) The Chapter’s website includes information on the Chapter’s sections, special interest and common interest groups, such as our relationship with the Coast Guard Auxiliary. I recommend you view this link, read the article and also review the links at the bottom of the page to see the whole trip.
http://midnightsun.asse.org/past-articles.php
<table>
<thead>
<tr>
<th></th>
<th>Goal</th>
<th>Strategy</th>
<th>Per Activity Value</th>
<th>Chapter Achieved</th>
<th>Total Possible Points</th>
<th>Your Chapter's Points</th>
</tr>
</thead>
<tbody>
<tr>
<td>7</td>
<td>4</td>
<td>Submitted Annual Performance Report by August 15.</td>
<td>200</td>
<td>yes</td>
<td>200</td>
<td>200</td>
</tr>
<tr>
<td>8</td>
<td>4</td>
<td>Submitted Annual Performance Report after the due date.</td>
<td>25</td>
<td></td>
<td>25</td>
<td>0</td>
</tr>
<tr>
<td>9</td>
<td>4</td>
<td>Submitted Chapter Officer, Delegate and Committee Chair Report by May 31.</td>
<td>200</td>
<td>yes</td>
<td>200</td>
<td>200</td>
</tr>
<tr>
<td>10</td>
<td>4</td>
<td>Submitted the Chapter Officer, Delegate and Committee Chair Report after the due date.</td>
<td>25</td>
<td></td>
<td>25</td>
<td>0</td>
</tr>
<tr>
<td>11</td>
<td>4</td>
<td>Submitted Chapter Financial Report by May 31.</td>
<td>200</td>
<td>yes</td>
<td>200</td>
<td>200</td>
</tr>
<tr>
<td>12</td>
<td>4</td>
<td>Submitted the Chapter Financial Report after the due date.</td>
<td>25</td>
<td></td>
<td>25</td>
<td>0</td>
</tr>
<tr>
<td>13</td>
<td>4</td>
<td>Reviewed Chapter Bylaws annually, and resubmitted biennially by February 1.</td>
<td>200</td>
<td>yes</td>
<td>200</td>
<td>200</td>
</tr>
<tr>
<td>14</td>
<td>4</td>
<td>Submitted the Chapter Bylaws to RVP after the due date.</td>
<td>25</td>
<td></td>
<td>25</td>
<td>0</td>
</tr>
<tr>
<td>15</td>
<td>4</td>
<td>Maintained Chapter Incorporation and Affiliate Agreement.</td>
<td>200</td>
<td>yes</td>
<td>200</td>
<td>200</td>
</tr>
<tr>
<td>16</td>
<td>4</td>
<td>Developed and submitted the Chapter's Operations and Strategic Plan.</td>
<td>100</td>
<td>yes</td>
<td>100</td>
<td>100</td>
</tr>
<tr>
<td>17</td>
<td>4</td>
<td>Provided appropriate representation at the Annual House of Delegates meeting and Regional Caucus as well as other HoD business during the year.</td>
<td>100</td>
<td>yes</td>
<td>100</td>
<td>100</td>
</tr>
<tr>
<td>18</td>
<td>4</td>
<td>Provided assistance to Society, Regional or Area activities.</td>
<td>25</td>
<td>yes</td>
<td>25</td>
<td>25</td>
</tr>
<tr>
<td>19</td>
<td>4</td>
<td>Submitted required chapter report to RVP and AD for each AOC and/or ROC meeting.</td>
<td>50</td>
<td>2</td>
<td>150</td>
<td>150</td>
</tr>
<tr>
<td>20</td>
<td>4</td>
<td>Chapter President or proxy attended AOC and/or ROC meetings.</td>
<td>100</td>
<td></td>
<td>300</td>
<td>300</td>
</tr>
<tr>
<td>21</td>
<td>4</td>
<td>Sent at least one representative to the Society Leadership Conference, Regional leadership training, Area leadership training, or conducted Officer training at chapter level.</td>
<td>100</td>
<td>yes</td>
<td>100</td>
<td>100</td>
</tr>
<tr>
<td>22</td>
<td>4</td>
<td>Sent additional chapter representatives to Society Leadership Conference and/or Chapter Officer completed online Officer training on Officer Central.</td>
<td>50</td>
<td>2</td>
<td>350</td>
<td>100</td>
</tr>
<tr>
<td>23</td>
<td>4</td>
<td>Chapter Executive Committee conducted a pre-planning meeting before the first general member meeting of the Chapter Year.</td>
<td>50</td>
<td>yes</td>
<td>50</td>
<td>50</td>
</tr>
<tr>
<td>24</td>
<td>4</td>
<td>Developed a succession plan for the training and development of officers.</td>
<td>50</td>
<td></td>
<td>50</td>
<td>0</td>
</tr>
<tr>
<td>25</td>
<td>4</td>
<td>Used a duty checklist for all incoming officers.</td>
<td>25</td>
<td>yes</td>
<td>25</td>
<td>25</td>
</tr>
<tr>
<td>26</td>
<td>6</td>
<td>Hold 4 or more meetings each year; at least 4 must be technical meetings.</td>
<td>50</td>
<td>10</td>
<td>600</td>
<td>500</td>
</tr>
<tr>
<td>27</td>
<td>6</td>
<td>Distributed meeting notice at least 14 days prior to each meeting.</td>
<td>50</td>
<td>yes</td>
<td>50</td>
<td>50</td>
</tr>
<tr>
<td>28</td>
<td>6</td>
<td>Sections of the chapter met at least (4) times per year.</td>
<td>25</td>
<td></td>
<td>25</td>
<td>0</td>
</tr>
<tr>
<td>29</td>
<td>6</td>
<td>Tracked meeting attendance and provided data in this annual performance report.</td>
<td>50</td>
<td>yes</td>
<td>50</td>
<td>50</td>
</tr>
<tr>
<td>30</td>
<td>1</td>
<td>Recognized volunteers for their service to the Chapter, Region, Area, or the Society.</td>
<td>25</td>
<td>yes</td>
<td>25</td>
<td>25</td>
</tr>
<tr>
<td>31</td>
<td>1</td>
<td>Nominated a Chapter Safety Professional of the Year (SPY).</td>
<td>25</td>
<td>yes</td>
<td>25</td>
<td>25</td>
</tr>
<tr>
<td>32</td>
<td>1</td>
<td>Nominated a candidate for Region SPY.</td>
<td>25</td>
<td>yes</td>
<td>25</td>
<td>25</td>
</tr>
<tr>
<td>33</td>
<td>1</td>
<td>Recognized members in newsletter, web site and/or chapter functions.</td>
<td>25</td>
<td>yes</td>
<td>25</td>
<td>25</td>
</tr>
<tr>
<td>34</td>
<td>1</td>
<td>Submitted member recognition information to the Society for publication in Society publications and/or to local/regional media sources.</td>
<td>25</td>
<td></td>
<td>0</td>
<td>25</td>
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<tr>
<td>35</td>
<td>6</td>
<td>Published newsletters. (maximum 12 issues)</td>
<td>15</td>
<td></td>
<td>4</td>
<td>180</td>
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</tbody>
</table>
## ANNUAL PERFORMANCE REPORT

### Midnight Sun Chapter

Orange highlighted items are required to maintain Chapter Charter; Yellow highlighted items are Core Competencies.

<table>
<thead>
<tr>
<th></th>
<th>Goal</th>
<th>Strategy</th>
<th>Per Activity Value</th>
<th>Chapter Achieved</th>
<th>Total Possible Points</th>
<th>Your Chapter's Points</th>
</tr>
</thead>
<tbody>
<tr>
<td>36</td>
<td>6</td>
<td>Included graphics and pictures in newsletters.</td>
<td>25</td>
<td>yes</td>
<td>25</td>
<td>25</td>
</tr>
<tr>
<td>37</td>
<td>6</td>
<td>Included membership profiles and membership surveys in newsletters.</td>
<td>25</td>
<td>yes</td>
<td>25</td>
<td>25</td>
</tr>
<tr>
<td>38</td>
<td>6</td>
<td>Provided employment information at meetings, in Chapter newsletters and Chapter website.</td>
<td>25</td>
<td>yes</td>
<td>25</td>
<td>25</td>
</tr>
<tr>
<td>39</td>
<td>7</td>
<td>Developed a review class or study group for certification preparation.</td>
<td>50</td>
<td>0</td>
<td>50</td>
<td>0</td>
</tr>
<tr>
<td>40</td>
<td>7</td>
<td>Participated in career day for local schools.</td>
<td>25</td>
<td>yes</td>
<td>25</td>
<td>25</td>
</tr>
<tr>
<td>41</td>
<td>8</td>
<td>Developed or maintained a Scholarship program.</td>
<td>25</td>
<td>0</td>
<td>25</td>
<td>0</td>
</tr>
<tr>
<td>42</td>
<td>8</td>
<td>Supported the ASSE Foundation.</td>
<td>25</td>
<td>0</td>
<td>25</td>
<td>0</td>
</tr>
<tr>
<td>43</td>
<td>7</td>
<td>Provided seminars, conferences, or workshops. (each 1/2 day = 1 activity; maximum 3 days (6 activities))</td>
<td>50</td>
<td>4</td>
<td>300</td>
<td>200</td>
</tr>
<tr>
<td>44</td>
<td>7</td>
<td>Offered CEUs for each Chapter seminar, conference and workshop.</td>
<td>25</td>
<td>0</td>
<td>25</td>
<td>0</td>
</tr>
<tr>
<td>45</td>
<td>7</td>
<td>Included vendor displays/exhibits at Chapter PDC.</td>
<td>25</td>
<td>yes</td>
<td>25</td>
<td>25</td>
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<tr>
<td>46</td>
<td>3</td>
<td>Established/maintained a Public Relations program.</td>
<td>25</td>
<td>0</td>
<td>25</td>
<td>0</td>
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<tr>
<td>47</td>
<td>3</td>
<td>Submitted Chapter events to local media.</td>
<td>25</td>
<td>yes</td>
<td>25</td>
<td>25</td>
</tr>
<tr>
<td>48</td>
<td>6</td>
<td>Promoted the Society’s annual &quot;Member Get a Member&quot; campaign to chapter members and used that campaign in the Chapter's efforts to increase chapter membership.</td>
<td>100</td>
<td>yes</td>
<td>100</td>
<td>100</td>
</tr>
<tr>
<td>49</td>
<td>6</td>
<td>Increased chapter membership by X%.</td>
<td>25</td>
<td>16</td>
<td>250</td>
<td>250</td>
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<tr>
<td>50</td>
<td>6</td>
<td>Conducted a new member orientation session(s).</td>
<td>50</td>
<td>yes</td>
<td>50</td>
<td>50</td>
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<tr>
<td>51</td>
<td>6</td>
<td>Surveyed members or used some other means to determine member expectations and shared the information.</td>
<td>50</td>
<td>0</td>
<td>50</td>
<td>0</td>
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<tr>
<td>52</td>
<td>6</td>
<td>Assigned officers to welcome members at all Chapter functions.</td>
<td>50</td>
<td>yes</td>
<td>50</td>
<td>50</td>
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<tr>
<td>53</td>
<td>6</td>
<td>Instituted or maintained a program to contact former members whose membership has expired.</td>
<td>50</td>
<td>0</td>
<td>50</td>
<td>0</td>
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<tr>
<td>54</td>
<td>6</td>
<td>Maintained a Chapter website.</td>
<td>140</td>
<td>yes</td>
<td>140</td>
<td>140</td>
</tr>
<tr>
<td>55</td>
<td>6</td>
<td>Included electronic versions of Chapter newsletters on Chapter website.</td>
<td>25</td>
<td>yes</td>
<td>25</td>
<td>25</td>
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<tr>
<td>56</td>
<td>6</td>
<td>Hyperlinked Chapter website to the Society website, ASSE’s Member Only area and NexSteps.</td>
<td>25</td>
<td>yes</td>
<td>25</td>
<td>25</td>
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<tr>
<td>57</td>
<td>6</td>
<td>Included Chapter's Section(s) and/or Special Interest Group information on Chapter website.</td>
<td>25</td>
<td>yes</td>
<td>25</td>
<td>25</td>
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<tr>
<td>58</td>
<td>8</td>
<td>Included Student Section(s) information on Chapter website.</td>
<td>25</td>
<td>0</td>
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### Total Performance Points Achieved

<p>| | | | | | | | |</p>
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<tr>
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<td>59</td>
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<td>4,670</td>
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### Month Technical Meeting Held:

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<th></th>
<th>Meeting Attendance:</th>
<th>Month Technical Meeting Held:</th>
<th>Meeting Attendance:</th>
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<tbody>
<tr>
<td>60</td>
<td></td>
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<tr>
<td>61</td>
<td>July</td>
<td>0</td>
<td>Jan</td>
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<tr>
<td>62</td>
<td>Aug</td>
<td>13</td>
<td>Feb</td>
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<td>63</td>
<td>Sept</td>
<td>19</td>
<td>Mar</td>
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<tr>
<td>64</td>
<td>Oct</td>
<td>19</td>
<td>Apr</td>
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<tr>
<td>65</td>
<td>Nov</td>
<td>14</td>
<td>May</td>
</tr>
<tr>
<td>66</td>
<td>Dec</td>
<td>11</td>
<td>June</td>
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</table>

### Average Monthly Attendance

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
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</thead>
<tbody>
<tr>
<td>67</td>
<td>18</td>
</tr>
</tbody>
</table>
Appendix B

American Society of Safety Engineers
Midnight Sun Chapter

E Board Meeting Minutes
14 July 2010

Attendance:
Tina Holland    Sheila Gwizdak    Greg Sanches    Dave Henry
Bev Shuttleworth Shane Burnett    Phil Newton

1. The meeting was called to order at 12:00 p.m.
2. Introduction of guests – N/A
3. Committee Reports - Stars report
4. Announcements – None
5. Old Business – None
6. New Business – Don was out of town. We discussed that the August meeting would be a Strategic Networking meeting to lay the ground work for the next year.
   a. Tina discussed the Stars report; she did an excellent presentation on what is contained within it and how the information gets used by the ASSE.
   b. Tina discussed the trip the Coast Guard made on the Yukon and how successful it was. The trip will be in the society magazine.
   c. Discussed the PDC and how Shane will be the champion for contacting all the vendors.
   d. Tina discussed how the vendors are our main support for the PDC. We would also like to receive sponsorship for the PDC from outside normal windows. She will chair the PDC this year.
   e. We need to recognize the chapter members on the website. Possible do a highlight of their jobs and how they support the safety community in Fairbanks.
   f. Discussed resurrecting the chapter newsletter.
   g. Discussed new marketing ideas to increase membership/get members interested in attending the chapter meetings again and promote the upcoming PDC.
Appendix C

ARTICLE V - OFFICERS
Section 1. Elected officers of the Chapter shall be:

a) President
b) Vice President
c) Secretary
d) Treasurer
f) Delegate(s) to the Society Assembly

NOTE: One Delegate for each 100 members or portion thereof as defined in Society Bylaws and based on the official December 31 count by Society Headquarters.

h) Member-at-large on the Executive Committee.

Section 2. Each elected Chapter officer shall be a Society member for one year prior to taking office; exceptions must be approved by the Regional Vice President. However, only a Professional Member or Member may hold the offices of President, Vice-President, Immediate Past President, Assembly Delegate or ROC Representative.

Section 3. The President shall:

a) Preside at regular and special meetings of the Executive Committee and the membership.

b) Represent the Chapter at meetings of other organizations where official representation of the Chapter is desirable.

c) Be a member of the Regional Operating Committee representing the Chapter.

d) Provide leadership for programs and activities for the Chapter during the term of office.

e) Appoint such committees as are necessary to implement the objectives of the Chapter.

f) Submit a Chapter Stars application to the Regional Vice President and the Society Secretary by August 15.

g) Submit the names of Chapter officers elected for the ensuing year annually by May 31 to the Regional Vice President and Society Headquarters.

Section 4. The Vice President:

a) Succeed to the office of the President and carry out its duties if the President is unable to serve.
b) Assume responsibilities for the work of Committees as assigned by the President.

c) Succeed to the office of the President in the following year.

Section 5. The Secretary shall:

a) Maintain Chapter records and correspondence.

b) Record and distribute minutes of Chapter meetings and Chapter Executive Committee meetings.

c) Notify Chapter members of meetings.

d) Assume the duties of the Treasurer as necessary.

e) Retain Custody of the Chapter Charter.

Section 6. The Treasurer shall:

a) Maintain all financial records of the Chapter.

b) Supervise the receipt and disbursement of funds as directed by the Chapter Executive Committee.

c) Maintain Chapter funds in a depository approved by the Chapter Executive Committee.

d) Complete the Chapter's audited income & expense statement and any IRS tax documents for the fiscal year ending March 31. Transmit fiscal report and any tax documents on or before May 31 to Society Headquarters.

f) Assume the duties of the Secretary as necessary.

g) Submit a completed Chapter Dues Report by March 1 to Society Headquarters.

Section 7. The Immediate Past President shall:

a) Serve as a member of the Executive Board.

b) Assume responsibilities for the work of Committees as assigned by the President.

Section 7. The Assembly Delegate(s) shall:

a) Operate in accordance with Assembly Procedural Guidelines and Society Bylaws.

b) Keep the Chapter informed of Assembly actions and proposed actions.

c) Act on Assembly main ballots on behalf of the Chapter.
Appendix D

July, 2010

President
Don Maynor
Golden Valley Electric Association
758 Illinois St.
Fairbanks, AK 99701
dwm@gvea.com

Fellow Midnight Sun Chapter Members:

Presidents Message

As of July 1st I became your Chapter president and I hope to make it a great year of opportunities for us to continue making a difference in the community. If you have not attended the networking meetings you have missed out on some great stories and conversations. The last one is August 5th but we will also be doing some Strategic Planning for the chapter year. Please attend so we can tell you what we hope to accomplish. If you have some ideas for the PDC and Technical Meetings now is the time to make them known.

This first Newsletter I just want to give you some key information to ponder.

Don Maynor

2010-2011 Executive Board

Congratulations go out to our new E-Board:

<table>
<thead>
<tr>
<th>Title</th>
<th>Name</th>
<th>Email</th>
</tr>
</thead>
<tbody>
<tr>
<td>President</td>
<td>Don Maynor</td>
<td><a href="mailto:dwm@gvea.com">dwm@gvea.com</a></td>
</tr>
<tr>
<td>Vice President</td>
<td>Bev Shuttleworth</td>
<td><a href="mailto:bshuttleworth@co.fairbanks.ak.us">bshuttleworth@co.fairbanks.ak.us</a></td>
</tr>
<tr>
<td>Secretary</td>
<td>Gregory Sanches</td>
<td><a href="mailto:gregory.sanches@us.army.mil">gregory.sanches@us.army.mil</a></td>
</tr>
<tr>
<td>Treasurer</td>
<td>Sheila Gwizdak</td>
<td><a href="mailto:sheila.gwizdak@us.army.mil">sheila.gwizdak@us.army.mil</a></td>
</tr>
<tr>
<td>Delegate</td>
<td>Dave Henry</td>
<td><a href="mailto:dave@tlcgeneral.com">dave@tlcgeneral.com</a></td>
</tr>
<tr>
<td>Member-at-Large</td>
<td>Shane Burnett</td>
<td><a href="mailto:shanearticfire@yahoo.com">shanearticfire@yahoo.com</a></td>
</tr>
</tbody>
</table>

NEXT MEETING:
August 5th, 2010, 11:45 a.m. - 1:00 p.m.
Westmark Hotel
Midnight Sun Chapter’s Website
If you need to know when the next meeting is or want to see if there is any jobs out there, check it out.

http://midnightsun.asse.org/index.php

ASSE's 100th Anniversary

The American Society of Safety Engineers will celebrate its 100th Anniversary in 2011. Founded in 1911 as the United Association of Casualty Inspectors, the Society was formed in the wake of tragic events such as the March 1911, Triangle Shirtwaist Factory Fire in New York City where 146 young girls and women lost their lives in a workplace tragedy that drew the attention to the need for workplace safeguards and regulations. As its 100th anniversary nears the 30,000 plus members of ASSE, the world’s oldest and largest professional safety organization, look forward to commemorating 100 years of dedicated service to workplace safety and health.

This is a great time to let your boss know you are going to Chicago for the 100th year celebration. Find some great information here. http://www.asse.org/newsroom/100/toolkit.php

Check out what Region 1 has to say about the Coast Guard Auxiliary program we sponsored. I think we should continue to sponsor it. http://region1.asse.org/index.php

Fred should have never brought his personal life to work!
August, 2010

ASSE Midnight Sun Chapter President

Don Maynor
758 Illinois St.
Fairbanks, AK 99701
dwm@gvea.com

Fellow Midnight Sun Chapter Members:

At our last meeting we had some good discussions on how we want to insert ourselves in the local schools to promote safety awareness. We have several ways we can do this but they all require assistance from our Midnight Sun Chapter members. If you think one person won’t make a difference you should think again! At a Job Fair you may talk to 100 kids. You may only keep one from doing something stupid on the job but it would still be worth it, wouldn’t it? What if it was your child? By working with kids I believe we will be doing many things for our membership and the community. We will start to be better known in the community and we will eventually expand our membership from these efforts. Sounds like a win win to me.

I have expanded our website to include a training section for us to donate training programs. I would advise we only use ones we have made or ones that are free to the public already. I have also set aside an area in the same section where we can easily access the Safety Suitcase training material.

Do you have changes in your e-mail or phone number? Make sure you follow the instructions below to change them.

**Updating Your Personal Information**
To update your mailing address, phone, fax, or most importantly, your e-mail address, please go to the following link: www.asse.org. Click in the upper left hand corner on “Address Change.” Log-in using your member number and your last name. Please allow 24 hours for the change to be reflected on the website.

NEXT MEETING:
September 2nd, 2010, 11:45 a.m. - 1:00 p.m. Westmark Hotel
Technical meeting will be on CSB Investigations and what they can do for you.
ASSE’s 100th Anniversary

Mark your calendars! This is a great time to let your boss know you are going to Chicago for the 100th year celebration. Find some great information here.  http://www.asse.org/newsroom/100/toolkit.php

*************************************************************************

ASSE Region I is soliciting names for the Society elections. The region must submit two nominations for Region I Vice-Present. Nominations are due September 1st and the selected candidates will be forwarded to Society on November 1. For more information follow this link. http://www.asse.org/elections/docs/2011/RVP-AreaDirPacket2011.pdf

*************************************************************************

PDC preparation is gearing up! The E-Board will be meeting in the next few days so if you have any ideas, requests or would like to volunteer, please contact one of your Board members!

*************************************************************************

Midnight Sun Chapter’s Website

If you need to know when the next meeting is or want to see if there is any jobs out there, check it out.

http://midnightsun.asse.org/index.php

*************************************************************************

Crane in the Chena River

22
Fellow Midnight Sun Chapter Members:

Greetings,

At our last meeting we had a quick overview of what happened at the Fall ROC meeting. A couple tidbits you may be interested in are, we are a healthy chapter and percentage wise we have a good turnout for our monthly meetings, most chapters have problems getting volunteers just like us, ANSI Z-10 classes are very popular, many other chapters are participating in school outreach like we are trying to do, some chapters are teaming up with other organizations who already have a good relationship with the schools, companies are using PDC’s to do required Safety Committee training, 10 hour OSHA class in the High Schools and others are asking for it, Western Australia lost their Charter due to no communication and no participation, and Region 1 would like us to contribute $200 or $300 toward the Region one 100 year anniversary Networking Suite.

We are gearing up for the PDC on November 4th and 5th. Make sure you save the date and do the best you can to get more people to attend from your company or business contacts. Where else can you get a Hazmat refresher for $175? We will have a flier out soon with all the cool classes available for you to post and they will be available at the next meeting so you can hand them out. I’m sure the Vendors will have some cool things to check out and some great door prizes. I’m counting on you to make this a great PDC!

We have our first BIO on the second page! Please let me know what you think of it and be prepared to give me yours. Thanks in advance.
Member Bio

Meet Don Bergstrand

Don is the occupational safety & health manager for Alaska Fire Service, a wild land fire suppression organization of the Bureau of Land Management located on Fort Wainwright.

Don has been in Alaska since 2006 and had previously gained a variety of experience working as a safety professional for: the US Forest Service in Colorado and Wyoming; Bechtel Corporation’s city building project in the Eastern Province of Saudi Arabia; J. A. Jones’ construction of the Fast Flux Test Facility breeder reactor on the Hanford Nuclear Reservation in eastern Washington; J. F. Shea corporation’s 6.5 mile water diversion tunnel-boring in the Wasatch Range of northern Utah; and as a Colorado Occupational Safety & Health inspector out of Denver and Pueblo. Don is a graduate of the University of Wisconsin – Stout in Menomonie, and a four year professional member of the Midnight Sun Chapter of the ASSE.

Midnight Sun Chapter’s Website

If you need to know when the next meeting is or want to see if there is any jobs out there, check it out.

http://midnightsun.asse.org/index.php

HOW TO SPOT A RISK TAKER
Fellow Midnight Sun Chapter Members:

PDC, PDC, PDC! Can you tell what’s on my mind? It looks like we have everything set up and all the training scheduled. I have to say we have some great people volunteering to get this stuff done! Make sure you thank them when you see them. This could not have been done without the help of Tina Holland, Sheila Gwizdak, Shane Burnett, Beverly Shuttleworth, Phil Newton and Gail Murray. There are many others behind the scenes who have helped too. Thanks to everyone! I can tell you are thinking I sure wish I could help. Guess what, you can! Register for the PDC yourself and find someone else to go with you, or sponsor a student! On that subject we have had these individuals and businesses graciously gave scholarship money. MSDSPro $100, Marie Scholle $100, Tina Holland $50, Pat Laakso $50, and Dave Henry $50. I’m counting on you to make this a great PDC! I have attached the poster which can be printed on 11x17 paper for you to post and send out to get more attendees. There is also a schedule of events and a signup page. These are also available on our website http://midnightsun.asse.org/meetings.php. Any changes will get posted there so go there for current info after today.

Midnight Sun Chapter’s Website

If you need to know when the next meeting is or want to see if there is any jobs out there, check it out.

http://midnightsun.asse.org/index.php
19th Annual Northern Alaska Conference on Safety, Health & the Environment "Charting Your Course in Safety"

November 4-5, 2010 - Westmark Hotel - Fairbanks, Alaska

Brought to you by the ASSE Midnight Sun Chapter, Westmark Hotel, Arctic Fire and Safety, Alaska West Training Center and The Engagement Effect.

Come meet our vendors anytime!

- Airgas
- Alaska West Training Center
- Arctic Fire & Safety
- BW Technologies by Honeywell
- W.W. Grainger
- Guardsmark
- HeartStart by Philips
- MSDSpro
- North by Honeywell
- UAF-CTC

Vendor Social for PDC attendees Thursday from 4:30pm to 7 pm at Northern Latitudes in the Westmark.

PDC Downloads:

- Conference Schedule & Attendee Registration Form (pdf)
- Vendor Registration Form (pdf)
- ASSE 2010 PDC Poster 11x17 (pdf)

PDC Schedule

**Thursday, November 4, 2010**

- 7:30-8:00am - Registration & Exhibitor Displays
- 8:00-8:15am - Opening Remarks
- 9:15am-9:45am - Break & Exhibitor Displays
- 10:30am-10:45am - Break & Exhibitor Displays
- 11:30 a.m. – 1:00 p.m. Luncheon – Coast Guard Partnership – Marie Scholle / Awards Presentation – Executive Board
- 2:00 p.m. – 2:30 p.m. – Break & Exhibitor Displays
• 3:15 p.m. – 3:45 p.m. – Break & Exhibitor Displays
• 4:30 p.m. – 7:00 p.m. – Conference Vendor Social (Northern Latitudes Restaurant)

**Track 1 - Occupational Safety & Health**

• 8:30-9:15am - Shop Ergonomics – Gail Murray, Fairbanks North Star Borough
• 9:45 a.m. – 10:30 a.m. - Hearing Testing Methods – Scott Draeger, Sperian Corp.
• 10:45 a.m. – 11:30 a.m. - Hearing Testing Methods – Scott Draeger, Sperian Corp.
• 1:15 p.m. – 2:00 p.m. - Anatomy of a Sprinkler System – Dave Tyler, State Fire Marshal
• 2:30 p.m. – 3:15 p.m. – Audit-Automate-Access "3 Key Steps to Chemical Inventory and Regulatory Compliance"- Ty Kuiper and Mark Miller, MSDSPro
• 3:45 p.m. – 4:30 p.m. – Managing Mold – Mike Cheek, Tanana Industrial Hygiene and Safety

**Track 2 - HAZWOPER**

• 8:15 a.m. – 5:00 p.m. - 8 Hour Hazardous Material Technician Refresher - Tom Richardson – Alaska West Training Center

**Friday, November 5, 2010**

• 7:30 - 8:00am - Exhibitor
• 9:15 – 9:45am – Break & Exhibitor Displays
• 10:30am - 10:45am - Break & Exhibitor Displays
• 11:30am - 1:00pm - Luncheon – Charlie Dexter, University of Alaska Fairbanks
• 2:00 – 2:30 pm - Break & Exhibitor Displays

**Track 1 - Advanced Safety & Health Management**

• 8:00-9:15am - It All Adds Up, Basics of designing and delivering training – Chris Ross, the engagement effect
• 9:45-11:30am - It All Adds Up, Basics of designing and delivering training – Chris Ross, the engagement effect
• 1:15-2:00pm -Evaluate This! A Compelling Technique to Measure and Evaluate Training Results - Chris Ross, the engagement effect
• 2:30-3:15pm - Evaluate This! A Compelling Technique to Measure and Evaluate Training Results - Chris Ross, the engagement effect

**Track 2 - Occupational Safety & Health**

• 8:00-9:15am - Worksite Security – John Gillespie, Guardsmark
• 9:45-10:30am - Air Regulations 101 – Frances Isgrigg, SLR Consulting
• 10:45am - 11:30am - Vendor Tid Bits
• 1:15pm - 2:00pm - Fall Protection - Trace Savage, DBI Sala
• 2:30pm - 3:15pm - Fall Protection cont. - Trace Savage, DBI Sala
# Appendix F

## Midnight Sun Chapter

**Charting your Course in Safety**

**19th Annual Professional Development Conference**
November 4th & 5th, 2010 • Westmark Hotel Fairbanks

### PDC Classes

**Professional Track**
- It All Adds Up: Many safety professionals deliver training, but few have had much formal training in instructional design. Come learn the basics of designing and delivering training using the ADDIE model to make sure your training is effective and gets the results you want.
- Evaluate This! A Compelling Technique to Measure and
  Evaluate Training Results: You’ve delivered the training, yes, but are you trying to get
  results, but it takes a long time for those key metrics to change the bottom line. How
  do you provide a program evaluation that is compelling to senior managers? Learn
  how to use Success Cause Method (SCM) of training evaluation demonstrate value and
  success.

**HAZMAT**
- 8 Hour Technical Refresher

**Technical Track (Thursday and Friday)**
- Fall Protection
- Hearing Testing Methods
- Air Regulations 101
- Shop Ergonomics
- Worksite Security
- Managing Mold
- Anatomy of a Sprinkler System
- 3 Key Steps to Chemical Inventory & Regulatory Compliance

### Conference Details

**Key Note Speaker:**
**Charlie Dexter,** University of Alaska Fairbanks

**Prices:**
- $175 for AGC or ASSE members
- $200 for non-members
- $300 for Vendor Tables

**Other Details:**
- Breakfast & Lunch Included
- Door Prizes

**Registration and More Info:**
- Online at [http://midnightsun.asse.org](http://midnightsun.asse.org)
- Call or Text Sheila Gwiazdak 907.322.6467
- Email: sheila.m.gwiazdak@gmail.com
- Call or Text Don Maynor 907.468.0938

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### Vendor Social

**Thursday, November 4th**
4:30 to 7 pm
brought to you by:

- **Ansell**
- **Airgas**
- **SALAs**
- **Sperian**
- **MSDSpro™**
- **Philips HeartStart Home Defibrillator**

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### Vendor Row Open to the Public Both Days!

- **Alaska West Training Center**
- **Sperian**
- **Airgas**
- **Community & Technical College**
- **MSDSpro™**
- **Northway**
- **UAF**
- **Philips HeartStart Home Defibrillator**

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