

**SAFETY PROFESSIONAL OF THE YEAR
JUDGING GUIDELINES**

Category	Grading Level	Guidelines for this Level (Use as guidelines; strict adherence is not required)
I. Demonstrated Knowledge and Expertise		
A. Technical Aspects Consider demonstration of technical expertise on the job. This area should be specific, detailing actual activity	1-2	Demonstrated minimum technical expertise as a safety professional. Specialized, narrowly defined job function. One location, with responsibility for 100 or less individuals. Petition includes job description only. One or two year's experience.
	3	All of the above plus experience of three or more years. Broader, more comprehensive job function, involving 2-3 locations.
	4	All of the above plus specific demonstration of superior technical expertise, multiple locations. Speaker at seminars on local or regional level, program development using state-of-the-art concepts.
	5	All the above plus: national recognition for expertise, i.e., member of code committee (ANSI, NFPA), advisory committee to governor or legislature, speaker at national seminars. Petition reflects high level of accomplishments, unique and superior achievement.
	1-2	Has implemented basic programs. One or two locations.
B. Operational Aspects Consider ability to work within company structure to provide a safe working environment and develop effective safety programs. Consider the effects that safety programs have on the operational aspect of the industry.	3-5	All of the above plus measurable or outstanding results through working with many others. Multiple programs, multiple locations/facilities. Works well with all levels, able to communicate with and influence line and management. Considers their needs before designing program. Excellent above average results recorded and maintained (not a one - time effort).

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II. ASSE Activities		
A. Society Consider office held, responsibility, contributions, and years of service and willingness to volunteer.	1-2	Served on a Society committee or as an elected VP with no detail provided as to accomplishments. Service equals one year or less.
	2-3	Three or more year's service with noted accomplishments.
	3-4	Same as above plus accomplishments had a positive, measurable affect on the Society.
	4-5	Same as above plus the accomplishments were significant and superior, resulting in professional growth for the Society.
B. Regional and Area Consider the office held, responsibility, contributions, and years of service.	1-3	Assistant RVP in some area or Area Director, provided the Region with a minimum positive measurement of accomplishment. One or two years of service.
	3-4	Director that - provided the Region or Area with significant professional growth; three or more years of service
	4-5	All of the above plus other service that has provided the Region or Area with superior national recognition for accomplishments.
C. Chapter or Practice Specialty Consider officers held, responsibility contributions and years of service.	1-2	One or more offices, committee member, or some service to the Chapter; one year or less.
	2-3	Three or more years of service to the Chapter or Practice Specialty with some noted accomplishments. Project Director, planned/presented Seminar session, etc
	3-4	All the above plus positive measurable results.
	4-5	All the above plus national recognition for the Chapter/Practice Specialty accomplishments. Superior, unique achievements.

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III. Professional Contributions		
A. Authorship Articles or books published the last five years dealing with safety or health.	1-2	Company publications-one time effort, or letter to editors of safety publications.
	3-4	All the above plus major articles, technical documents, research projects, etc.
	4-5	Major project, articles or book with significant impact on the safety and health profession.
B. Public/Community Service Consider, the involvement in the community and contributions made during the time of service.	1-2	Community or state committee public service boards, advisory committees, service of at least one year.
	2-3	All of the above plus significant accomplishments for the state, city, county or industry
	3-4	All of the above plus measurable, positive, significant accomplishments resulting from activity, service of at least two years.
	4-5	All the above plus three or more years of service. Quality service with national recognition for accomplishments.
C. Academia-Degrees/Univ Activities and Certifications	1-2	High school diploma or associate (two-year) degree - no other activity.
	2-3	Baccalaureate or master's degree with minimum certification (ASP or CSP), guest lecturer at a university or college advisory board participation.
	3-4	All the above plus instructor, curriculum advisor, accreditation work, activities with several schools. Full certification (CSP or equivalent by exam).
	4-5	All the above plus national recognition and visibility for significant contributions to the safety profession through superior, unique service to academia.

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D. Codes, Standards & Legislation Consider involvement in developing codes, standards or legislation.	1-2	Member of a standard, code or legislation committee, local level. One year or less, participation only.
	2-3	Member of state or nationally recognized code, standards or legislation committee, with service of more than one year. A few specific accomplishments.
	3-4	All of the above plus specific contributions by the candidate that provided a positive, significant professional impact on standards, legislation or codes on the local or state level.
	4-5	All of the above plus national, superior, widely recognized impact of the candidate's work,
IV. Awards and Innovations		
A. Honors Consider type of award, accomplishments required to obtain the award.	1-2	Chapters/community professional recognition, letters of appreciation (professional and business).
	2-3	Regional/Area honors - Society professional, business.
	3-5	National honors - Society, professional, business.
B. Innovations, Inventions & Improvements Consider type of innovations or inventions, improvements, patents, their impact, results on the business/profession.	1-3	New safety and health technology applied with minimum-to-significant positive results.
	3-5	The above plus national achievement, recognition or accomplishments through unique, first-time, state-of-the-art technology or procedures, etc., with significant impact on the profession.

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V. Leadership/Management		
A. Leadership Consider the candidate's area of responsibility, promotions and advancements, leadership/accomplishments shown in the company structure, ASSE, or community activities. Look for ability to accomplish goals through others.	1-2	Shows some leadership ability. One or two low-level examples.
	2-3	Promotions, responsibility level indicates a higher level of leadership skill. Accomplishments also indicate results.
	3-5	All of the above plus the highest degree of management, leadership and skill.
B. Program Development Consider the ability to develop, administer, and implement safety and health programs and the benefits derived.	1-3	Specific programs define a need and describe a well thought out plan of action, plus methods of implementation and evaluation.
	3-5	All of the above plus positive, minimum-to-significant results from the programs implemented.
C. Management/Motivation Consider the ability to motivate others in safety and health programs as well as society and community programs. How motivation was accomplished and its effect on the program's efficiency and results.	1-3	Positive management ability and motivation that results in significant goal achievement. This can be detected by promotions, results, area of responsibilities and accomplishments.
	3-5	All of the above plus the highest level of motivation and management ability that results in significant accomplishments on a consistent basis.
VI. Other		
A. Safety Accomplishments not indicated in any other criteria listed	1-2	Participation in any safety activities not indicated in any other criteria listed.
	3-5	Leadership, significant impact on specific accomplishment in activities described above.

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VII. Other		
A. <i>Endorsement Review</i> Endorsements required from immediate superior, Chapter, Area or Region. Consider how safety related and detailed as well as level of enthusiasm, etc.	1-5	Give credit for the quality and scope of endorsements from employer, Society members, and safety professionals. The more specific and safety- related, the higher the score. (Two or three glowing specific letters are better than ten general, perfunctory ones.)

Total Score _____