



SPALW / Safety Professionals and the Latino Workforce (SPALW Common Interest Group)

Minutes from Conference Call

Date: October 31, 2007, 8:00am PST to 9:00am

Present for Conference Call: (Started at 8:00 am finished at 9:10 PST)

Hector Escarcega, SPALW Chair
Zeferino Banda, SPALW Vice-Chair
Ernie Garcia, SPALW Executive Secretary

Rennie Heath, ASSE
David Sanchez, Truman College
Andrea Fortenberry, Banda Group International
Diana Cortez, OSHA
Oscar Barela
Darrell Palma, Scotts Company
Nancy Romano, NIOSH
Mark Hernandez

Absent from Call:

Jim Smith
Tim Fisher
Adolfo Reynaga
Pam Ferrante, J&C Consultants
Ivan Siguencia, OSHA
Vincent Scott, McWane
David Barr, McWane
Francisco Espinosa, Truman College
Valerie Stakes, Multilingual Training

The AGENDA IS THE FOLLOWING:

- 1. Welcome/Introductions/ Objective of Conference Call**
- 2. Review Name Change for SPALW and Newsletter**
- 3. Review Minutes of October 12, 2007 Conference Call**
- 4. Open Discussion/Adjourn**

1. Welcome/Introductions/Objective of Conference Call

Welcome by Hector and roll call of all participants. Apology about the change of the conference call number, Tim needed the other number. At 10:15 a.m. Rennie jumped off the call to check and see if anyone was waiting on the other number.

Everyone who is a member of SPALW is invited to join the call, the executive and advisory committees will be talking, and everyone can chime in at the end during open discussion.

2. Review Name Change for SPALW and Newsletter

Updating our name: the group agreed on the previous conference call to change our name to something catchy, as well as coming up with a new name for the newsletter. Ernie shared results of the survey that went out with submitted name changes: there were 31 responses out of 130 e-mails that went out.

There were seven choices for the name of the group and the name of the newsletter:

19 responses for Safety en Español, for both the group and newsletter.

16 votes each for ASSE en Español, Safety and Latinos and Safety and Latino Unidos.

The other choices had marginal votes.

Hector called for a vote to approve the name change of both the group and newsletter to Safety en Español. The results of the vote will be given to Rennie and Tim to present to ASSE for approval.

There was a motion on the floor by Ernie to change name and to adopt the same name to the newsletter. Someone asked if the “ñ” will be included, and Ernie said yes.

Results of vote:

Nancy – Against

Zef – For

Ernie – For

Darrell – For

David – For

Diana – Against: said she wanted a name with more substance, liked it for the newsletter, but wanted something better for the organization.

Andrea – Against: Agreed with Diana. Liked the Safety Professionals part of the current name.

Mark – Against: SPALW is better, gives more description of the goal of the group.

Rennie – Doesn't have a vote, but agrees with Diana. Said that name is good for the newsletter.

Oscar – Against: Agreed with Diana also.

Hector – Against

Total: 4 for the name change, 6 against the change.

Ernie commented that the idea was to come up with a name that would make sense and immediately link safety with the Latino community. SPALW is a difficult name to link. Diana agreed with Ernie.

Hector proposed SPAL (Safety Professional and Latinos). Oscar suggested using SPALW and a catchy slogan. Darrell proposed a name for the group: Safety Professionals en Español. Hector liked the name.

The group came to consensus that the name of the newsletter will be Safety en Español. Ernie motioned to accept the name for the newsletter and to vote on Safety Professionals en Español for the name of the group.

Results of vote:

Nancy - For

Zef – For

Ernie - For

Darrel – For

David – For

Diana – For: Likes SPE, but wants a consonant at the end.

Oscar – For

Mark – For

Hector – For

Andrea – For

Rennie: Likes it, if we can think of a consonant at the end that would be applicable, let Rennie know.

Total: Unanimous vote of 10 for the name change.

Ernie tallied votes and said the results were unanimous to change name from SPALW to SPE (Safety Professionals en Español). The newsletter will be called Safety en Español.

Hector said that if anyone thinks of a letter to add at the end of SPE, let us know and we can take a vote on that later. Zef said that if anyone thinks of another word to send to Ernie, Hector or Zef and Rennie and then we'll put it to the group at the next meeting so that we can put it to rest.

Ernie said that we could now start branding the newsletter with the name changes. Ernie will send Hector the results of the vote to forward to Rennie and Tim to forward to ASSE.

There will be a meeting November 14th in Houston. Rennie to send the info about the council meeting in Houston, all are welcome.

Hector expressed thanks to Ernie for putting the survey together. Rennie said to think of things with a D, K, or R for last letter of SPE.

3. Review of Minutes from October 12, 2007 Conference Call

Everyone received minutes from last time. Zef also completed and Action Item list. Review of Action Items was as follows:

- Goals: Ernie, Hector and Zef to come up with goals and then will distribute to group. Ernie reminded Rennie that he doesn't have the plans that he needs to put together, she will re-mail to the executive committee.
- Send article for Chairman's column: Hector said he would finish today. Rennie will send newsletter out this Monday, will apply new name change. Diana will send something by Friday re: Spanish dictionary. If anyone has info that would apply, training, fact sheet, etc. for newsletter, please give to Rennie or Hector.
- Publish/print NIOSH facts for newsletter: Rennie: said there is an article in the newsletter about ladder safety; Completed.
- Contact Nancy on making fatal facts personal: Rennie still to do with Nancy. Nancy, would have info, but wouldn't release it, could release general info.
- Banner: We can get one, but Rennie needs to check on prices, so it will depend on how much it costs. Will have someone check prices and she will know by next call.
- Proposal for flyer Diana: Diana came up with a draft and had trouble sending e-mails. Sent to Hector for distribution for the group. Great start Diana! Could distribute hard and electronic copies. Zef has a lot of construction pictures for use.
- Diana to send e-mail on where to find Spanish safety dictionary: completed, Diana is still receiving help.
- Send numbers to Hector for Roster: on-going.
- Applications: not available until first part of December, new name will be added. Is available on-line.
- Ernie: proposal to increase membership internationally by reducing dues: in progress, Ernie to keep working with Rennie.

- Distribute PowerPoint, Hector: Mark has good ideas, Mark to work with Diana on that. Diana to send Mark the PowerPoint presentation.
- Define geographical chair roles and responsibilities: Rennie to have by the 15th
- Determine next call: 29th or 30th of November, at same time. The 29th works for Ernie, not the 30th. Group decided to make the next call November 30th. Pass code from now on unless otherwise notified will be 61089.

4. Open Discussion/Adjournment

- Zef: For the SPE name, suggested D, for determinados.
- Diana: During month of December ASSE chapters have a holiday party, wanted to have flyers ready. Suggested that the geographic chairs make a presentation at these gatherings and give out. We will discuss during next conference call.
- Hector: Jim Smith (VP on council and practices) sent an org chart to everyone, check it out and if you have questions, let Hector know. Ernie said that David was left off that distribution.
- Diana: Checked on submissions for PDC, should know in the next couple of weeks.

Hector expressed thanks for all the work that everyone is doing! Call adjourned at 9:10 a.m.

Action Item #	Action Item	Owner	Date Due	Status	Closed (Y or N)?
SP-1012-1	Distribute minutes to mtg. to Executive Committee	A. Fortenberry	10/15/2007	Draft sent to Zef	Y
SP-1012-2	Define 3 achievable goals to achieve prior to 2008 PDC	H. Escarcega, Z. Banda & E. Garcia	12/1/2007		
SP1012-3	Distribute CIG strategic plan matrix to Exec. Committee	R. Heath	11/22/2007		
SP1012-4	Send article for Chair's column to Pam Ferrante	H. Escarcega	10/23/2007	Done	Y
SP1012-5	Publish/print NIOSH Fatal Facts for Newsletter	R. Heath	10/17/2008		
SP1012-6	Contact Nancy Romano on making Fatal Facts personal	R. Heath	10/22/2007		
SP1012-7	Check on whether we can get a SPALW Banner	R. Heath	10/31/2007	Rennie to check but thinks yes.	N
SP1012-8	Send proposal for SPALW flyer distribution to Executive Comm. Then to R. Heath	D. Cortez/Z. Banda	10/31/2007	Done	Y
SP1012-9	Resend organizational structure that Jim Smith proposed to Ex. Comm.	R. Heath	10/31/2007	Done	Y
SP1012-10	Diana will send an e-mail to everyone on where to find Spanish Safety Dictionary	D. Cortez	11/1/2007		
SP1012-11	Send an e-mail asking for updated telephone numbers.	H. Escarcega	10/31/2007	Done	Y
SP1012-12	Send out membership applications for distribution to safety professionals who may be interested in joining,	R. Heath	11/15/2007		
SP1012-13	Ernie will draft a proposal on how to increase membership internationally submit to Ex. Comm.	E. Garcia	11/15/2007		
SP1012-14	Distribute PowerPoint presentation.	H. Escarcega	11/23/2007		
SP1012-15	Define & distribute geographical chairs specific roles and responsibilities	R. Heath	11/15/2007		

Action Item #	Action Item	Owner	Date Due	Status	Closed (Y or N)?
SP-1031-1					
SP-1031-2					
SP1031-3					
SP1031-4					
SP1031-5					
SP1031-6					