



ASSE Professional Development Conference & Exposition

Safety 2008

June 9-12, 2008 • Las Vegas, NV

Call for Speakers & Presenters

ASSE invites those interested in presenting at its 2008 Professional Development Conference to submit a proposal for review by the Conference Planning Committee. **Safety 2008** will provide a forum for attendees to learn the profession's best practices and to:

- Examine key issues facing SH&E professionals
- Gain new and improve their professional skills and knowledge
- Prepare for the challenges in the SH&E fields
- Engage in the professional discourse on matters concerning the profession
- Identify emerging issues relevant to the profession

The committee is particularly interested in advanced, technically oriented and practical presentations.

DETAILS & POLICY

Presentation Description: Describe your presentation and expected learning outcomes. Session levels are evaluated with respect to attendees as follows: *Basic*: 2 to 5 years' experience. *Intermediate*: 6 to 10 years' experience. *Advanced*: 10 plus years' experience. *Executive*: Executive-level material. (Maximum length is three pages.)

Brochure Description: Provide a description of the presentation in 50 words or less for inclusion in marketing materials.

Biographical data & References: For each speaker, include name, address, education, current position, certifications, designations, qualifications and relevant speaking experience (that address qualifications to present). List contact information (daytime phone number) for three references. List noteworthy articles and publications from the last 3 years. (Maximum length is three pages.)

Multiple Submissions: No more than three proposals (the first three received) will be considered. Complete a separate application form for each submission.

Length of Presentation: Each conference session lasts 1 to 1¼ hours, including 15 minutes for questions.

Proceedings Paper: Speakers must submit a paper based on their presentation for the proceedings provided to conference attendees. Details on preparing the proceedings paper are provided upon selection. *Papers are due March 7, 2008.*

Honoraria: Individual speakers (one or two speakers per session) receive a full complimentary conference registration. Group/panel presenters receive a complimentary registration for the day on which they speak and a reduced rate for the balance of the conference. Travel, lodging and meal expenses are the responsibility of the speaker.

To submit a proposal for Safety 2008:

- 1) Complete the application on the reverse side.
- 2) Follow submission instructions on the application form. See **Details & Policy** section on this page for more information.
- 3) Do not submit PowerPoint presentations, CD-ROMs, disks, brochures or promotional material.

Incomplete submissions will not be considered.

Send your proposal package postmarked by

July 31, 2007

ASSE-2008 PDC
Director, Professional Development
1800 E. Oakton St.
Des Plaines, IL 60018-2187

Packages may also be e-mailed to:
pdcspeaker@asse.org

Subject Line: ASSE 2008 and [Topic Area]

Visit www.asse.org for more information and a downloadable application form. Proposals may also be submitted online beginning Jan. 15, 2007.



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Speakers & Presenters Application Form

Type or print clearly. Attach additional sheets if necessary. Submit by July 31, 2007.

SPEAKER INFORMATION

Presenter(s) Name(s): _____ Designations: _____ ASSE Member
 Yes No

Presenter(s) Name(s): _____ Designations: _____ ASSE Member
 Yes No

Organization: _____

Address: _____

City: _____ State/Province: _____ Zip/Postal Code: _____ Country: _____

Telephone: _____ Fax: _____ E-mail: _____

PRESENTATION INFORMATION

Title of Presentation: _____

Primary Topic Area (see "Topic Area" list below; indicate one only): _____

Format (check one):

- Individual Session (1 or 2 speakers)
- Group/Panel (3 or more speakers)

Method (check all that apply):

- Lecture Presentation
- Case Study
- Panel Discussion

Level (select no more than two):

- Basic Advanced
- Intermediate Executive

Topic Area (check all that apply):

- | | | | |
|--|--|---|--|
| <input type="checkbox"/> Career/Personal Development | <input type="checkbox"/> Fire Protection | <input type="checkbox"/> International Safety | <input type="checkbox"/> Safety Management |
| <input type="checkbox"/> Construction | <input type="checkbox"/> Government | <input type="checkbox"/> Loss Control | <input type="checkbox"/> Security |
| <input type="checkbox"/> Consulting | <input type="checkbox"/> Hazardous Materials | <input type="checkbox"/> Management Skills | <input type="checkbox"/> Standards |
| <input type="checkbox"/> Emergency Response | <input type="checkbox"/> Health | <input type="checkbox"/> Manufacturing | <input type="checkbox"/> Training/Education |
| <input type="checkbox"/> Engineering | <input type="checkbox"/> Healthcare | <input type="checkbox"/> Mining | <input type="checkbox"/> Transportation |
| <input type="checkbox"/> Environment | <input type="checkbox"/> Human Behavior | <input type="checkbox"/> Public Sector | <input type="checkbox"/> Workers' Compensation |
| <input type="checkbox"/> Ergonomics | <input type="checkbox"/> Industrial Hygiene | <input type="checkbox"/> Regulatory Issues | |
| | <input type="checkbox"/> Insurance | <input type="checkbox"/> Risk Management | |

Signature: _____ Date: _____

SUBMISSION INSTRUCTIONS

• Complete an application form for each proposal submitted (three maximum). Review the application(s) for completeness, accuracy and legibility. Sign where indicated (no signature required for electronic submissions).

• Send 1) this form; 2) presentation description (*three pages maximum*); 3) biographical data and references (*three pages maximum*); and 4) brochure description of 50 words or less, postmarked by July 31, 2007, to:

ASSE-2008 PDC
Director, Professional Development
1800 E. Oakton St.
Des Plaines, IL 60018-2187

e-mail pdcspeaker@asse.org
Subject Line: ASSE 2008 and [Topic Area]

Acceptance notification will be mailed by Oct. 31, 2007.

