October 19, 2007

TO: ASSE House of Delegates

Dear Delegate:

Thank you for agreeing to serve in this important role and representing your chapter/practice specialty and members. I am sure you know the important responsibility that it carries.

This year's House of Delegates and Membership Meetings will take place on Monday, June 9, 2008, at the Las Vegas Convention Center in Las Vegas, NV. The meeting will be held in conjunction with ASSE's Safety 2008 Professional Development Conference and Exposition.

Please keep in mind that as an elected delegate, you have a responsibility to represent the constituent members of your chapter/practice specialty. To that end, you will be getting additional reports throughout the coming months for your review and sharing with your chapter/practice specialty members. Please insure that a communication loop takes place and we want and encourage feedback. Attached are the following reports for your information.

Council on Professional Development Report
Council on Professional Affairs Report
Council on Practices and Standards Report
Council on Member and Region Affairs Report
Public Relations Report
Finance Report
ASSE Foundation
2007 House of Delegates Meeting Minutes

There is a Delegate web page that is accessible to Chapter Delegates under Officer Central. Chapter Delegates for the 2007-08 Chapter Year have access to Officer Central. Click on the “Delegates” button. On this page you will find electronic files of the HOD mailings.

I look forward to working with you and please feel free to contact me if you have any questions or concerns.

Sincerely,

Michael W. Thompson, CSP
President and Chair of the House of Delegates

cc: Chapter Presidents
The ASSE Council on Professional Development identifies the issues and challenges facing the profession and delivers the skills and knowledge for members to succeed in their careers.

Professional Development Conference Planning Committee

2007 Professional Development Conference

The conference planning committee, led by Christine Sullivan, delivered an excellent program for the 2007 conference. The 2007 conference program and events included:

Conference Educational Program:

General Sessions
  Jennifer James – a cultural anthropologist
  Joseph Badarraco, Jr. – from the Harvard Business School

  Plenary Session – Edwin Foulke, Jr. Assistant Secretary of Labor for Safety and Health (OSHA)

Executive Summit

Concurrent Session Program - over 200+ sessions, including:

  Educational Sessions, Key Issue Roundtables, Fundamentals, Expo Education, Spanish Sessions

Academic Program – Was held Wednesday, June 27

Wednesday Luncheon & Program: Giovanni Livera entertained an audience of over 1000

General Events and Arrangements:

Technical Tours – six companies hosted technical tours.

Guest Tours – seven unique locations, including Kayaking, Kennedy Space Center and an Airboat Adventure.

Night Out – The Central Florida Chapter hosted a night out at SeaWorld, complete with an hors d’oeuvres reception, admission to the park and Shamu Show.

Expanded Networking: the Committee has devoted increased emphasis on providing networking events including: an International Lounge, Networking Lounge, PS² (Practice Specialty Squared - an island area in the exhibit hall where all practice specialties were represented). The Key Issue Roundtables were sponsored by the Practice Specialties.

Meet and Greet: continued this year.

Exposition. The 2007 Exposition conducted in conjunction with the conference set a record for square footage and exhibitors.
Planning for Safety 2008 in Las Vegas, NV is briskly moving forward with even more exciting things in store this coming year. The Planning Committee is evaluating the feedback and evaluations from the 2007 Conference in an effort for continuous improvement for 2008. This year the Program Subcommittee is chaired by Diana Stegall and the Logistics and General Arrangements Sub-committee by Dirk Duchscherer. The Planning committee has identified the following program objectives:

- Determine the key issues facing safety, health and environmental professionals
- Identify emerging issues affecting the profession
- Gain new and improve their professional skills and knowledge
- Prepare for the challenges in safety, health and the environment
- Share their own experience with others in the profession by contributing to the professional discourse on safety, health and the environment

Registration and housing will open in December 2007.

Future Conferences
The following locations are approved for future conferences:

- 2009 San Antonio
- 2010 Baltimore
- 2011 100th Anniversary Chicago

Technical Publications Advisory Committee (TPAC)
Following is a summary of recent Committee activity:

Project No. 167, “Applied Mathematics for Safety Engineers,” by Glenn Young, CSP, Ph.D., CIH, Karen Morton, PE, Marta Vasquez, Ph.D., PE, Andrew Rodgers, Ronald Williams, and Robert Zinn. The Committee concluded a Project Review of the manuscript in December 2006, but did not approve manuscript for publication. A review summary was sent to the authors who may revise and resubmit the manuscript for a final, second review.

ASSE Publications
Safety Professionals Handbook (Joel M. Haight, Editor-in-Chief) Of the 79 chapters expected to comprise the Handbook, 34 chapters have cleared all reviews. The remaining 45 chapters have received technical reviews and are being revised. This project represents a major undertaking in the SH&E field and the over 60 author and the leadership of Joel Haight have been outstanding.

Investigative Photography (John Wenzel). Published in June, this will be ASSE's first book with four-color photographs and illustrations. It covers photographic documentation methods, photographic techniques and equipment, and presentation of evidence in court.

External Publications
Three new books were featured in the "Safety Resources" supplement to the March 2007 issue of Professional Safety: Implementing the Electrical Safety Program (Mastrullo, Jones & Jones), Industrial Hygiene Control of Airborne Chemical Hazards (Popendorf), and the National Electrical Safety Code 2007 Handbook (Marne).

PDC Proceedings
Was published in June 2007 and provided to conference attendees.
Editorial Review Board (ERB). The ERB met in April 2007. The Board is actively engaged in examining and refining its proposal evaluation and scoring process in its efforts for continuous improvement.

Task Forces:

Fall Hot Topic Symposium: “Crisis Management - the Safety Leadership Role” will be held November 15-15 at the Hyatt Regency, Houston, TX. The symposium task force is chaired by Cathy Hansell and has the following membership: Mike Messner, Diana Stegall, and Steve Pereira.

The topic will be the leadership role of SH&E professionals in a crisis. The program will provide an interactive program that provides attendees take home templates for dealing with crises in their workplaces.

Safety Management Symposium: “Measuring Performance for Safety Success” was delivered on March 29-30, 2007 in Costa Mesa, CA. The focus of this symposium was measuring safety performance and using this knowledge to enhance safety and health management. Keynote/General Session speakers included: Carl DeMaio CEO of the Performance Institute, Bob Paladino author of Five Key Principles of Corporate Performance Management and Dr. Gerald Turner of the Balanced Scorecard Institute. 20 concurrent sessions on performance measurement were offered including: Six Sigma, safety indexing, performance tracking, ORC Metrics, culture surveys, Transformational Performance Metrics, and Digital Dashboards. Evaluations and feedback were positive with comments made about the strength of the concurrent sessions for this event. There were 357 attendees.

Transportation Symposium: Our first Transportation Symposium was held in Atlanta on September 12-13. The 1.5-day was hosted at the UPS Corporate Offices. The Transportation Practice Specialty Officers and advisory committee and the Education staff led by Doug Cook developed and delivered an outstanding program. The title of the Symposium is “Improving Fleet Safety.” The program sold out and 130 attended. Topic highlights included:

- Current Issues and Best Practices: Hazardous Material Transportation Panel Discussion
- Measuring Fleet Safety Effectiveness: Panel Discussion on Benchmarking. What Are the Leaders in Fleet Safety Doing? What Separates the Best from the Rest
- ANSI/ASSE Z15.1
- Smart Vehicles and Other New Technologies
- Driver Issues: Mitigating Risk and Improving Safety and Health
- Preparing for the Worst Case Scenarios

Council on Professional Development Activities

SeminarFest 2008 The 2008 Program will be held at the Flamingo Hotel in Las Vegas and will offer over fifty Seminars. To respond to demand, class sizes and additional sections of popular seminars have been added to the program when possible. SAVE THE DATES: JANUARY 20-26, 2008.

E Learning and Technical Audio Conference Calls: we are expanding our efforts and have added new capabilities and enhanced service for attendees including:

- Integrated web and audio service
- Webinar capability for real time events
- Learning management functions for questions and answers, continuing education tracking and assessment
- Technical Audio Calls were integrated with this program working in conjunction with the Council on Practices and Standards.
Upcoming Webinars:

- **Z359 Fall Protection Code** on October 10
- **Powerful Presentations to CEOs** on October 17
- **The Aging Workforce** on October 31
- **Nanotechnology: From Uncertainty to Practice** on November 14
- **Influenza: Threat vs Preparedness** on December 12

The Council on Professional Development looks forward to building more and better two-way communications links with other councils and the membership structure in order to improve the overall professional development efforts of the entire society to deliver high quality professional development opportunities to members and the profession.

Submitted
Rick Pollock, CSP
Vice President, Council on Professional Development
GOAL 1: Develop and promote standards of professional practice.

- **Educational Standards.** The Committee's proposed revision to the ABET criteria for Safety programs was placed on the agenda of a July 2007 ASAC Commission meeting. Tom Lawrence, serving on the commission, represented the Educational Standards Committee and the desired changes to the criteria. The ASAC Commission made a few modifications to the submitted criteria. These changes are acceptable to the Educational Standards Committee.

- ABET conducted a Society Summit on September 17 in Baltimore, MD. Terry Wilkinson attended this event. An update on the new ABET Program Evaluator (PEV) process was covered at the Summit. ABET will train future PEVs from Societies. Individual Societies are responsible for providing more in-depth training on their related criteria. The Educational Standards Committee is working on developing the training needed for our PEV’s on the Safety Criteria and Environmental Health & Safety Criteria.

- ABET has scheduled four Program Evaluator (PEV) visits that require trained ASSE members to conduct onsite visits to universities and evaluate their adherence to accreditation criteria. Three of the visits are under the ASAC Safety Criteria and the other university will be evaluated under the TAC Commission’s “Others” criteria. These visits include:

  - **College:** Trinidad State Junior College
  - **Criteria & Responsible Society:** Safety (ASSE)
  - **Program:** Occupational Safety and Health Technology (AAS)

  - **College:** The University of Findlay
  - **Criteria & Responsible Society:** Environmental Health, and Safety (ASSE & AIHA)
  - **Program:** Environmental Safety and Occupational Health Management (BS)

  - **College:** Fairmont State University
  - **Criteria & Responsible Society:** Safety (ASSE)
  - **Program:** Occupational Safety (BS)

  - **College:** University of Houston-Downtown
  - **Criteria & Responsible Society:** Others (ASSE)
  - **Program:** Occupational Safety (BS)

**ASSE National Awards.** The Society Fellow and Safety Professional of the Year (SPY) awards were presented at the Tuesday General Session of the 2007 PDC to Eddie Greer and Linda Tapp, respectively.
Other Council Issues and Activities

Professional Standards and Recognition: The COPA Project aimed at developing an understanding of the needs and expectations of the management team in safety as well as the nature of the workplace relationship between the management team and safety professionals, is moving forward. Funding for the project has been approved. The project will include member surveys and management team interviews.

Other Issues: As previously noted, I look forward to moving the efforts of the Council to focus on strengthening recognition of the profession by completion of the project mentioned above and expanding our outreach to other organizations such as the Society for Human Resource Management (SHRM). I also look forward to building or improving our efforts with what I call centers of SH&E excellence such as the Voluntary Protection Program.

GOAL 2: Advocate positions on regulations and legislation, which affect the practice of the profession or the activities of the Society.

The following summarizes Government Affairs activities for the first half of 2007.

Outreach Activities

*Federal legislative activities* – ASSE Government Affairs activities continue to offer important insight to legislators, their staff and various Federal agencies. On May 24 in Washington, DC, ASSE Government Affairs Committee member Jon Turnipseed, a public employee himself, testified before the House Subcommittee on Workforce Protections in support of OSH coverage for all public sector workers. The opportunity to testify came directly from the GAC’s annual Capitol Hill visits held April 25. This issue, addressing a long-standing position held by the Society has gained increased attention this past year with the CSB Report of an incident involving the deaths of public employees in Daytona Beach Florida.

*State Legislative Activities* – On behalf of our Wisconsin members, ASSE opposed the inclusion of certain provisions of 2007 AB 358 that sought to diminish implementation of Wisconsin’s elevator and lift law in the state 2007-09 biennial budget. Inclusion of this language would have reversed a significant advancement in Wisconsin’s oversight of construction safety by eliminating personnel hoists and material hoists on construction sites from the state’s recently enacted oversight of elevator safety.

NIOSH Partnership – The NIOSH partnership continues with various activities.

NORA Research Councils – NIOSH’s efforts to involve the safety and health community in setting future research is continuing. Their website has recently been updated to include better information, at ASSE’s suggestion. There are assurances that ASSE members are involved in each council. From now on, though, any involvement of interested people will be as corresponding members. This is a long-term project, and each Council will approach the work in different ways. At ASSE’s suggestion, Adele Abrams has been appointed to lead the Mining Research Council.

Wellness – ASSE was a sponsor of NIOSH’s WorkLife 2007 in September 2007, which was the follow-up event to NIOSH’s 2004 Steps to a Healthier US Workforce symposium. Jim Ramsay talked about the challenges that wellness issues face in gaining interest in the safety community.
Design for Safety – At the request of NIOSH, ASSE sponsored a symposium on design for safety in July 2007. ASSE member John Mroszczyk who has been leading this issue for ASSE under the OSHA Alliance has expressed interest in continuing his involvement in any NIOSH activities.

OSHA Alliance – Cooperative activities continue.

Small business outreach – In response to Assistant Secretary Foulke’s efforts to reach out to small businesses, a roundtable with Mr. Foulke and key members of the Consultants Practice Specialty was held at the PDC to talk about the difficulties and solutions in reaching out to small businesses.

OSHA Sessions at the PDC - a variety of sessions were delivered at the PDC from representatives from OSHA. In addition, to Assistant Secretary Foulke's address at a plenary session on Monday of the Conference, Paula White delivered session on the VPP in Construction and Steven Witt provided a Construction Update and participated in the Construction Practice Specialty's Construction Forum.

Recent ASSE Communications

- ASSE commented on NIOSH's recent draft roadmap for scientific research in asbestos and other mineral fibers. Jeff Campllin, Administrator of ASSE's Environmental Practice Specialty was the chief author of the comment. ASSE believes the roadmap can set a sound scientific foundation for future policy and insight into the potential health impact from asbestos and other toxic and/or potentially toxic mineral fibers. May 31, 2007.

- ASSE opposed an amendment to the FY 2008 Labor, Health and Human Services and Education bill that would have barred the Occupational Safety and Health Administration (OSHA) from enforcing the annual fit testing provision of its respirator standard with regard to protecting workers from risks related to tuberculosis (TB). July 17, 2007.

- ASSE commented on a notice of proposed rulemaking, from OSHA that proposed revising the personal protective equipment (PPE) sections of its general industry, shipyard employment, longshoring, and marine terminals standards concerning the use of eye and face protective devices, head protection, and foot protection. OSHA proposes to replace the existing references to specific consensus standards with performance language requiring PPE to be constructed in accordance with good design standards. ASSE expressed concern of what the effect this change might have on the use voluntary consensus standards and expressed a willingness to work with OSHA on this issue.

Submitted:

Tom Lawrence, P.E., CSP
Vice President, Council on Professional Affairs
COUNCIL HIGHLIGHTS SINCE THE JUNE 2007 BOARD REPORT:

Council Wide
The Council on Practices and Standards (CoPS) last met during the PDC in Orlando. There have also been additional practice specialty and branch meetings held during the PDC. The Standards Development Committee also met during the Professional Development Conference. In the future, the Council has expressed interest in meeting in conjunction with ASSE related events and will be meeting in Houston this November and will participate in the Fall Symposium. The Council appreciates being able to participate in such events in order to make a contribution to the Society.

Practice Specialties
As of July 2007 the total practice specialty paid membership was 20,159. The total membership of practice specialties and branches combined is currently at 22,092. At this time last year, the total practice membership number was 20,500 so our numbers are continuing to grow. Data and anecdotal evidence would seem to indicate that the expansion of branches has provided more opportunities/options to participation and has raised more interest in being a member of a practice specialty. The Ergonomics Branch is getting ready to publish its first newsletter. The practice specialty administrators continue to work on future programs and initiatives to enhance and practice specialty membership. The Council is committed to providing more benefits and services by leveraging our existing resources. We believe the following items are good examples of what we are trying to accomplish:

1. The technical content on the websites is beginning to expand and have better quality. We have written and posted the following materials on our websites with positive response from members.

   - The most current version of the Academics P.S. “Journal of Safety, Health, and Environmental Research, (JSHER)”
     [http://www.asse.org/academicsjournal](http://www.asse.org/academicsjournal)

   - We continue to generate very significant and positive exposure for practice specialties via the CoPS SH&E Report. The current issue below:

   - We also continue to generate very significant and positive exposure for practice specialties via the CoPS “Best of the Best”.
     [http://www.asse.org/practicespecialties/docs/BoB_06_07.pdf](http://www.asse.org/practicespecialties/docs/BoB_06_07.pdf)
2. We continue to dedicate resources to try and improve our newsletters. The newsletters continue to improve with enhanced quality and content. Our average newsletter is approximately twelve to sixteen pages in length with improved article content and quality. The Environmental Practice Specialty has a goal of trying to publish a series of electronic newsletters to move the “E” in ASSE forward. All of the branch newsletters are electronic and we have published three electronic special issue newsletters, as shown above. We believe this is indicative of what we are trying to accomplish with the newsletters.

3. The Council also continues to look at new opportunities to grow our practice specialty membership. We are stressing to the practice specialties and branches the need to have a specific person as Membership Development Chair on their respective Advisory Committees and to reach out to colleagues who are not yet members of a practice specialty or branch. In addition, we are attending conferences and seminars and distributing newsletters, Professional Safety, other literature and membership applications at more conferences and seminars throughout the year. We are preparing for our annual membership drive, which in the past has proven itself to generate success.

4. We are continuing to research the possibility of forming a Nanotechnology Branch. The membership numbers are not yet there to support this branch, but we see it as an area for future expansion.

5. We are continuing to research the possibility of forming a Human Resources Branch. We are not sure if the membership numbers are not yet there to support this branch, but we see it as an area for future expansion.

Other Practice Specialty Notable Activities

- The Consultants Practice Specialty is continuing to look at some different concepts to overhaul and increase utilization of the Consultants Directory. A concept paper is being put together that will look at various strategies to get more interest and utilization.

- Member response to our additional website articles has been overwhelmingly positive. The enthusiasm of the practice specialties and branches to post links and keep their websites active is an example of that.

- As of the writing of this report, the practice specialties provided approximately 80 Submittals for the 2008 PDC and a number of ideas for pre/post seminars and a couple of technical tours. The Council is working with other Councils and entities of the Society to move the Society and the profession forward.

- The Business of Safety Committee (BoSC) continues to move forward with data gathering, document preparation, and source of professional information regarding our efforts to show that investment in Safety, Health, and the Environment (SH&E) is a sound business strategy and can positively impact an organization’s bottomline.
Standards Development Committee
The A10 Committee is continuing to work hard on projects and standard revisions. The committee met on 7/10/2007 with approximately seventy. We are working with the ASSE Marketing Department, which has done an excellent job with standards, to print updated versions of the 40+ standards and projects. The Society won the A10.40 appeal and there will probably be an additional appeal at the ANSI level.

Other significant standards related items

- The Society also reaffirmed its supporting of an SH&E component to the ISO 19011 Standard. ASSE collaborated on a joint statement with AIHA, which was an extension of the earlier statement approved by the BoD in 2005.

- The Z359 Committee for Fall Arrest/Protection is also going through the final preparation steps to publish its “Z359 Fall Arrest Code”.

- The A1264 Committee is currently balloting a draft technical report addressing testing equipment for slip resistance issues. Such a document could be of use to ASSE in moving the SH&E body of knowledge forward as well as open another avenue for non-dues revenue.

Summary Report of Progress on Strategic Plan Objectives

5.1 Identify and develop the technical resources needed for the practice of the profession.

- The Council, BoSC, and the SDC continues to publish and work on white papers and newsletter materials, which will be posted on the website or in publications. Member response continues to be positive.

5.3 Foster the development of ASSE’s role in safety standards.

- ASSE continues to be represented on nearly forty standards-writing committees. ASSE representatives on these committees are doing an excellent job representing the Society and moving SH&E forward.

5.4 Integrate the Practice Specialties into the Society as a whole.

- PR—CoPs continues to support ASSE PR objectives contributing practice specialty and SDC expertise in press releases, position statements, publications, and interviews on topic specific issues. We are please that Joel Haight of the Engineering Practice Specialty has been able to be of assistance to CoPD in moving their safety and health textbook forward.
CoMRA Committee/Task Forces.

- **Admissions Committee**: [Strategic Plan Goal 6]. The Admissions Committee met via conference call on May 21, and in-person on June 27 at the PDC. The committee reviewed the “Professional Member” vote at the House of Delegates, and recommended heavy communication of this motion and the proviso end-dates to all avenues of ASSE. Staff are finalizing a requirement and document checklist for distribution to accredited certification board contacts interested in having their certification considered for the Society’s Professional Membership Category. The committee continues to work in subcommittees of Benefits, Communication, Structure, and Vision/Goals, to review the gaps in communication from Society to ARVP’s - CoMCA and ultimately to the Chapters. Once finalized, the committee plans to submit a long-term plan to COMRA with recommendations. They are currently working on a schedule of one in-person meeting and quarterly conference calls for the year. The committee members are: Katherine Hart, James Charlton II, Vicki Huebler, Jane Lyons, Daniel McClain, Amy Stewart and Chris Vochoska. Chair: Katherine Hart. Staff Liaison: Michelle Brozell.

- **Diversity Committee**: [Strategic Plan Goal 6]. The Diversity Committee met in person on June 27th in conjunction with the PDC, in Orlando, FL. They met again via conference call on July 30th and August 1st. The Committee is working on two projects this year: a Diversity Committee Scholarship, and a Diversity Committee Recognition Award.

  The Committee submitted the criteria for a “Diversity Committee Scholarship” to the Foundation on July 31st; the scholarship will have an annual award of $1,000. After it is approved by the Foundation, this scholarship will be unveiled and awarded for the first time at PDC 2008. The Committee will be working to raise the funds necessary to endow this scholarship over the course of the coming year. The Committee is currently developing the criteria and procedure for an annual diversity merit award presented by the Committee to an ASSE member.

  The Committee’s panel session proposal was accepted by the Leadership Conference Task Force, and is scheduled for Saturday, September 8th. It is entitled “Adding Diversity Awareness to the Leadership Skill Set.” The Committee was also submitted this session for the 2008 PDC.

  Members are: Terrie Norris, Jamal AbuSneineh, Kelly Bernish, Rixio Medina, Linda Rhodes and Dale Brito. Chair: Terrie Norris. Staff Liaison: Michelle Brozell.

- **Leadership Conference Task Force**: [Strategic Plan Goal 6]. Preparations for the September 6-8, 2007 Leadership Conference to be held at the Hyatt Regency O’Hare are reaching completion. Members are: Lynne Seville, Greg Fullenkamp, Michael Narvaez, Chris Patton, Hector Santiago, Michelle Steeler, Pam Perrich, Guy Waski and Warren Brown. Chair: Lynne Seville. Staff Liaison: Susan Lewis, Manager, Chapter/Student Services.
Future Safety Leaders Conference Task Force: [Strategic Plan Goal 8]. The conference will be held at the Radisson Hotel in Nashville, TN on November 8-10, 2007. John Drebinger has been selected to be the Keynote Speaker. Task Force members for the 2007 conference are: Chris Patton, Karen Blythe, Roger Jensen, Darren Alexander, Jill Mehaulic, Mike Behm, Don Jackson, Mike Murray. 

Chair: Chris Patton. Staff Liaison: Susan Lewis, Manager, Chapter/Student Services.

Student Activities Task Force: [Strategic Plan Goal 8]. Student Select Career Fair held at the PDC went well. Plans are underway to expand this initiative for the 2008 PDC in Las Vegas, NV. Task Force members are: Hamid Fonooni-Fard, Janelle DeCourcey, Wanda Hughes, Mike Nave and Thomas Ryan Chair: Hamid Fonooni-Fard. Staff Liaison: Susan Lewis, Manager, Chapter/Student Services.

Global Task Force: The Global Task Force charged with serving as the governance representation for chapters and section members outside the US until a regional representation structure is operational. Last meeting of the task force was on June 23, 2007 at the PDC. Society Section representatives and other international representatives participated in the meeting. Task force members are: Chris Patton, Brian Brown (Western Australia Chapter), Ashok Garlapati (Kuwait Chapter), Tariq Al Ghamdi (Middle East Chapter), Kathy Seabrock (Europe/Middle East/Africa representative), Lawrence Schulze (Americas representative), Jeff Vincoli (Asia/Pacific Rim representative), Stuart Wood (International Practice Specialty Representative) and Michael W. Thompson (Ex-officio and Executive Sponsor). Chair: Chris Patton. Staff Liaison: Terry Wilkinson and Susan Lewis.

COUNCIL TASK FORCES/SUBCOMMITTEES:

Chapter Stars: Chair: Terrie Norris, Staff Liaison: Susan Lewis. Terrie Norris will be presenting several motions to enhance the point distribution of the program and add a new level of recognition for newly established chapters in order foster recognition for their efforts in their initial year. Chair: Terrie Norris. Staff Liaison: Susan Lewis.

Chapter Bylaws: Members received a draft version of standardized chapter bylaws to review at the June meeting. Mike Hayslip originally was chairing this group, of necessity; Jim Weaver has taken his place. A conference call to discuss feedback will be scheduled after Leadership Conference 2007. Chair: Jim Weaver. Members: Terrie Norris, Trish Ennis and Jim Weaver. Staff Liaison: Susan Lewis.

Strategic Planning: Trish Ennis represents the Council on the Strategic Planning Committee. This CoMRA subcommittee will review Goal 6 and Goal 8 of the Strategic Plan and receive and discuss revisions to elements in these goals during the Council year. They will be charged to present the Council with revisions at the annual February meeting with the final updates approved no later than the meeting with the PDC. Approved updates from this committee and the Council will be sent to the Society Strategic Planning Committee. Chair: Trish Ennis. Staff Liaison: Terry Wilkinson.
Report to House of Delegates  
Public Relations Department  
September 2007

As you know, ASSE's Public Relations Department's main goal is to promote safety, health and environmental (SH&E) issues, the SH&E profession and its positive effects. This means putting SH&E issues and the profession in the public's eye and continuing to develop credibility and build upon the positive reputation the profession has in the public domain.

As such, this is a brief summary of last quarter's PR activities.

**Minnesota Bridge Collapse** – PR gathered ASSE documents/information on bridge safety and set up a quick link to this information on the Newsroom web page for members and the media, [www.asse.org/newsroom/bridgesafety.php](http://www.asse.org/newsroom/bridgesafety.php). We alerted the media to this page to assist them in gathering facts. PR fielded many media calls and was able to hook up members of the media with ASSE experts to provide background information. One member was quoted and others were contacted. This helped the media and their audiences in understanding the issue and also promoted the SH&E profession.

**Mining Tragedies** – As a result of garnering key ASSE Mining Safety information from existing ASSE resources on August 6, including the Mining Practice Specialty, and passing it along to the media, the Associated Press included ASSE in their story on the Utah mining tragedy. The AP story with ASSE information ran in more than 350 newspapers, 200 business news web sites, radio and TV on Aug. 6 and 7th. The link to the information is at [http://www.asse.org/newsroom/miningsafety.php](http://www.asse.org/newsroom/miningsafety.php). The AP story as it appeared in the media is as follows:

"Deadly Mining Method Often Used

By SETH BORENSTEIN
The Associated Press
Monday, August 6, 2007; 9:27 PM

WASHINGTON -- The method of mining used at the Utah mine that collapsed Monday, trapping six miners, has a history of being disproportionately deadly, according to federal safety studies.

The Crandall Canyon mine collapse happened while miners were engaged in a method called "retreat mining," in which pillars of coal are used to hold up an area of the mine's roof. When that area is completely mined, the company pulls the pillar and grabs the useful coal, causing an intentional collapse.

It is "the most dangerous type of mining there is," said Tony Oppegard, a former top federal and state of Kentucky mine safety official who is now a private attorney in Lexington, Ky., representing miners.

According to the American Society of Safety Engineers, retreat mining requires very precise planning and sequencing to ensure roof stability while the pillars supporting the roof are removed....."

**Additional PR activities were on:**

**On/Off Campus Fire Prevention Efforts** – In working again with the Fire Prevention Branch of the Engineering Practice Specialty we developed on/off campus fire prevention communications consisting of a flyer, news release and six fact sheets. These were distributed to the members, the media and other outlets.

**New Standards** – In working with COPS, PR's news releases on the new fall standards and the ergonomics in construction standard received wide coverage, follow-up stories and interviews with standards committee members. Also sparked sales.

**Africanized Honey BEEs Safety Threat** – Efforts including news release, fact sheet and web link developed as a result of a PR Committee suggestion was distributed in July and garnered major results including being featured in the American Business Journals newspapers in the affected areas such as New Mexico, Florida, Texas and Southern California. The Associated Press also picked up the news story and ran it on their story wire for national and international distribution.
Teen Worker Safety – A news release promoting ASSE’s ongoing efforts and tips on preventing teen workplace injuries and illnesses and the Professional Safety Journal article by a member and OSHA official garnered much coverage nationally. A link with fact sheets was set up on the web. In addition, this prompted requests for our Teen Safety Quiz handout and ASSE’s “Important Workplace Safety Guide for Young Workers” which is available for downloading from the newsroom web site.

Partner Results – PR partners with several organizations in an effort to promote occupational safety, health and the environment issues and the profession. As a result many organizations feature ASSE in their newsletters, on the web and in a variety of communications including the Federal Motor Carrier Safety Administration's Commercial Motor Vehicle Safety Belt Partnership newsletter released in July 2007 which read:

"CMV Safety Belt Partnership Participated in 2007 North America Occupational Safety and Health (NAOSH) Week (May 6-12). This year NAOSH focused on all modes of transportation safety. Members of the Partnership attended the kick-off events. The national kick-off event began at the U.S. Department of Labor in Washington, D.C. and was followed by the American Society of Safety Engineers (ASSE) Awards Ceremony and Luncheon in the Mansfield Room of the U.S. Capitol. Approximately 125-150 guests, including officials from the ASSE, Canadian Society of Safety Engineers, U.S. Department of Labor, Occupational Safety and Health Administration, U.S. Department of Transportation and 35-plus industry associations, joined the many winners of the 5th annual ASSE kids' "Safety-on-the-Job" poster contest and their families.

Edwin G. Foulke, Jr., Assistant Secretary of Labor for OSHA, hosted the events. He was joined by the ASSE President Donald S. Jones and CSSE Secretary Andrew Cooper and William Quade, FMCSA Acting Associate Administrator for Enforcement and Program Delivery. Speakers at the events, acknowledged the work of the CMV Safety Belt Partnership in contributing to the reduction in highway fatalities and injuries. The Partnership congratulates ASSE on the success of both events.

The Partnership was so impressed with the success of the NAOSH poster contest results that it is discussing with ASSE the possibility of adding a module to the poster contest that would highlight CMV safety and safety belt usage using posters submitted by children of truck drivers and law enforcement personnel."

For a full copy of the newsletter send a request to dhurns@asse.org.

BLS 2006 Worker Fatality Stats Released – ASSE President Michael W. Thompson, CSP, issued a statement August 9 on that day’s release of the statistics and was picked up by the media.

PR Committee – Met in Orlando last June. Will be meeting in November in Houston to discuss several initiatives
including the Motion to develop template information for ASSE members and a "Teen Safety Outreach Program". Members are assisting with the planning for NAOSH 08 such as having a lunch and private art tour for the ASSE poster contest entrants, their families and ASSE members at the National Gallery of Art through an ASSE member; another Region III brunch; working with CSSE on an event at the Canadian Embassy in D.C. in addition to the OSHA kick-off event and the U.S. Capitol awards ceremony. Speeches have been developed and sent to ASSE Practice Specialties to review by their experts and return to PR to put up on the "Speaker's Connection" with speaker tips and evaluation forms.

From the Orlando Sentinel, coverage of the ASSE PDC & Exposition:

JULY 24, 2007
8 Orlando Sentinel

TOURISM&TRAVEL

AMERICAN SOCIETY OF SAFETY ENGINEERS
Cutline: The recent expo for The American Society of Safety Engineers at the Orange County Convention Center set a record for number of exhibitors.

Headline: Engineering a record
The American Society of Safety Engineers 2007 Exposition at the Orange County Convention Center set a record for the number of exhibitors and the amount of space sold, exceeding records set at the group's previous gatherings in Seattle, New Orleans and Las Vegas.
The event, which ran June 24-26, sold 57,950 square feet of exhibit space, surpassing the 52,780 square feet sold for the 2006 ASSE convention in Seattle. About 400 companies exhibited.

PDC News/Activities:
PR assisted with managing the general sessions and coordinated with all the speakers and entertainment. Another record number, 25, of local, national and trade media attended the PDC working out of the ASSE press room, resulting in local, national and international coverage. The PDC news releases on the executive summit and the exposition record can be found at www.asse.org/newsroom.

200+ PDC-related news releases: PR wrote, developed targeted media lists and distributed more than 200 news releases on ASSE awards, recognitions, Foundation scholarships and gifts, NAOsh awards, SPY awards – national, regional and local for the Practice Specialties, the Regions and the Chapters, and student section awards. This resulted in national and local coverage promoting the profession, our members and SH&E, especially in their home towns, employer newsletters and with photos. PR worked with a film company to do the second wave of member interviews for 100th anniversary banking and future use, hope to do more in 2008 in Las Vegas.

Other activities:

- Speeches -- developed several speeches for president and past-president and worked with staff to develop and launch a new "President's Speeches and Presentations" link at http://www.asse.org/newsroom/speeches/
• Media Training -- developed a contingency communications PowerPoint to present at the sold out September Transportation Symposium in Atlanta. Updated ASSE Chapter PR Media Guide for distribution in September
• International – strategy, news releases and media lists developed
• NAOSH -- PR mailed back 300 + posters to original entrants along with a thank you letter and notice of next year's poster contest which kicks off September 19 with a Valentine's Day deadline (2/24/08)
• Preparing for the Leadership Conference presentations
• Safety Suitcase – Finalized strategy and business plan for roll-out for 07-08, will have 10 safety suitcases and will measure effectiveness with response/critique forms from members, teachers
• PR promoted and garnered media coverage for ASSE's symposiums, Webinars, Regional and chapter events and PDC's such as in Region III, the Chicagoland Chapter Symposium and more
• Drafted thank you letter for board members' employers from ASSE executive director
• Developing fact sheets on standards and other key SH&E issues for web access and distribution to the media
• PR will be attending and participating in the National Student Safety Leadership Conference in November
• PR developing a NAOSH wikipedia page and a NAOSH 08 web page and activities
• PR preparing OSHP Day activities such as a Webinar on SH&E profession issues

For a listing of ASSE news releases and PR efforts please go to www.asse.org/newsroom. Please let PR Specialist Joanna Climer or myself know if you have any questions or suggestions.
HOUSE OF DELEGATES FINANCE REPORT

1) FINANCIAL RESULTS FOR FY2007

In FY 2007 we exceeded expected financial results by achieving $12 million in revenue and controlling expenses to $11.3 million. This is a result of the hard work and dedication of the entire ASSE Team. Below are highlights of the major initiatives that contributed to this success:

- The success of the Seattle PDC has been the major contributing factor to the financial performance generating more than $2.2 million in revenue. In addition, the Expo generated $1.1 million in revenue that exceeded previous year by $100,000 (9%).
- Educational programs contributed over $2.2 million in revenue.
- Advertising revenue grew by approximately 14% when compared to the previous fiscal year.
- Standards Sales and conference calls were other contributing factors to the growth in revenue.

2) INCORPORATING/AFFILIATING REGIONS AND CHAPTERS

Incorporating regions and chapters makes good business sense and the Finance Committee strongly supports this initiative. There has been a major communication effort made to the chapters identifying the need to move forward with this program. We have developed a Webinar to address all outstanding questions through the respective legal council. Warren Brown, ASSE President-Elect, and Darryl Hill, ASSE VP-Finance, overviewed this program at the 2007 Leadership Conference.

3) GLOBAL DUES

The Finance Committee approved a three-tiered Global Dues motion on April 26, 2007, CoMRA on June 22, 2007 and the BoD on June 23, 2007. We are in the process of modifying our membership application and system application to accommodate the dues structure defined in the approved motion.
Listed below is an update of Foundation activities since June 24, 2007.

**FY2008 – Fundraising**

FY2007 contributions year-to-date are $238,000; which is 54% of the budgeted goal. During the conference in Orlando, we raised nearly $147,000 from ASSE Regions, Chapters, members and the Silent Auction.

In addition, our golf outing was very successful with nearly 100 golfers raising over $11,000 for our scholarship programs. We have already secured a date and golf course for another golf outing during SAFETY 2008 in Las Vegas on June 9, 2008. Save the date!

Visionary contributors included Tom and Diane Lawrence ($10,000) to fund research that will benefit the SH&E profession. Greater Boston Chapter ($36,000), Central Indiana Chapter ($23,000), Heart of America $10,000, Oklahoma City Chapter ($6,000) and Rick Pollock ($1,500) all contributed to new scholarship funds.

In addition, we were elated to have the support of the ASSE Board Member’s wives, dubbed the “ASSE Board Angels”. Together they contributed $1,200 to support the SH&E profession!

**Corporate Donations…**

We have a few new corporate donors including Aon ($5,000), Chubb ($1,000), FabEnco ($2,800), Total Safety ($2,000), Wyatt Field Service ($500) and Houston Area Safety Council ($500).

In addition, we continue to target corporations for support in 2008. UPS has recently approved a $35,000 grant. In addition, we will submit proposals to Ford, Marsh, Daimler, Liberty Mutual, C N A and Bechtel,. We are also working to develop future partnerships with Jacobs Engineering, Covidien and several others. We hope to have positive news to report to you in early 2008.

**Chapter Giving …**

We are off to a fabulous start with 28% of the chapters supporting ASSEF. So far, we have received over $118,000, which is the most chapters have ever contributed in one year! Thanks to the grassroots and leadership efforts within each region, these numbers continue to grow, and so do our scholarship programs!

Please continue to include the Foundation on your ROC agendas. This is a great way to reach out to our chapter members and educate them about the Foundation and its programs. Encourage each Chapter to have at least one meeting each year where the Foundation is the primary focus. Remember, **our goal is to have 100% support from the chapters**, regardless of the amount of the gift.

Below is a chart outlining the percentage of chapters that support the Foundation by Region.

**Chapter Giving**
### Gifts

<table>
<thead>
<tr>
<th>Region</th>
<th># Chapters</th>
<th># Gifts</th>
<th>% Giving</th>
<th>Donations</th>
<th>RVP</th>
</tr>
</thead>
<tbody>
<tr>
<td>Region I</td>
<td>19</td>
<td>3</td>
<td>16%</td>
<td>$4,000</td>
<td>Terrie Norris</td>
</tr>
<tr>
<td>Region II</td>
<td>12</td>
<td>2</td>
<td>17%</td>
<td>$7,000</td>
<td>Patricia Ennis</td>
</tr>
<tr>
<td>Region III</td>
<td>15</td>
<td>4</td>
<td>27%</td>
<td>$9,100</td>
<td>Greg Smith</td>
</tr>
<tr>
<td>Region IV</td>
<td>25</td>
<td>6</td>
<td>24%</td>
<td>$3,850</td>
<td>Ron Ross</td>
</tr>
<tr>
<td>Region V</td>
<td>16</td>
<td>6</td>
<td>38%</td>
<td>$14,500</td>
<td>Jim Weaver</td>
</tr>
<tr>
<td>Region VI</td>
<td>14</td>
<td>5</td>
<td>36%</td>
<td>$6,100</td>
<td>Jim Morris</td>
</tr>
<tr>
<td>Region VII</td>
<td>24</td>
<td>6</td>
<td>25%</td>
<td>$28,400</td>
<td>Tanis Marquette</td>
</tr>
<tr>
<td>Region VIII</td>
<td>21</td>
<td>11</td>
<td>52%</td>
<td>$45,251</td>
<td>Steve Kane</td>
</tr>
<tr>
<td>Foreign</td>
<td>3</td>
<td>0</td>
<td>0%</td>
<td>$</td>
<td>Sr. VP</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>151</strong></td>
<td><strong>43</strong></td>
<td><strong>28.5%</strong></td>
<td><strong>$118,201</strong></td>
<td></td>
</tr>
</tbody>
</table>

### Legacy Giving

I am happy to report that we have three new legacy donors since June, bringing our total to twelve members! They include Rixio Medina, Jim Kreinbrink and Kyle Dotson. As you know, the Legacy Trust is an elite group of donors that have included the Foundation in their estate plan or as a life insurance beneficiary. It is a great way to preserve your cash while being generous at the same time. Regardless of the amount, the Foundation will also recognize your gift during your lifetime. Please consider making a legacy gift in the near future.

### Nearly $105,000 in Scholarships & Professional Development Grants Available for 2008

We have recently announced the 2008 Scholarship & Grant Program including 55 awards, in the amount of $105,000, available to students pursuing degrees in SH&E and to ASSE members and safety professionals advancing their credentials.

This year we have three new awards including the Central Indiana ASSE Chapter Scholarship, the ASSE Diversity Scholarship, and the PDC Scholarships sponsored by the Practice Specialty Groups. In addition, three of our donors have added a second award to the program including Greater Boston Chapter, Liberty Mutual and Rixio Medina. Bechtel has increased their scholarship to $8,000 and Washington Group has increased their award to $5,000. All good news!

A listing of awards, applications and FAQ’s are posted on the Foundation’s website at [www.asse.org/foundation.htm](http://www.asse.org/foundation.htm). Applications are due December 1, 2007. Awards will be announced on or around April 1, 2008.

This year we have a new Brainshark presentation that we will be distributing to the Regions and Chapters which overviews the scholarship process and gives you details on how to apply. This is a great tool for RVP’s and Chapter Presidents to use!

### Research Grant Offered this Fall

The Foundation will offer a research grant up to $20,000 to a safety & health researcher(s) to conduct applied research that would enhance management performance in reducing
injuries and illness in the workplace. Criteria, program objectives and applications are available on our website at www.asse.org/foundation.htm. Applications are due November 1, 2007.

**ABET Accreditation Support Program**
The Foundation will continue to offer financial support for schools and universities interested in ABET accreditation. Applicants will be invited to apply between Feb 1 – April 30, 2008. The Trustees will review these requests by June 30, 2008. Funds available may vary each year as they are contingent on our annual fundraising efforts. For more information, please visit our website at www.asse.org/foundation.htm

**National Future Safety Leaders Conference**
The Foundation will co-sponsor the National Future Safety Leaders Conference with a $10,000 grant from Liberty Mutual and $10,000 from Washington Group International. This event will be held on Nov 8-10, 2007 in Nashville. David Kraemer, Education Chair, will attend on behalf of the ASSE Foundation.

**Long Term Progress**
As you can see, our positive trend continues with annual contributions moving over the $500,000 range thanks to your support, the support of our chapters and through the hard work of our trustees and staff.

---

**Annual Contributions**

<table>
<thead>
<tr>
<th>Year</th>
<th>Contributions</th>
</tr>
</thead>
<tbody>
<tr>
<td>1990</td>
<td>$100,000</td>
</tr>
<tr>
<td>1992</td>
<td>$200,000</td>
</tr>
<tr>
<td>1994</td>
<td>$300,000</td>
</tr>
<tr>
<td>1996</td>
<td>$400,000</td>
</tr>
<tr>
<td>1998</td>
<td>$500,000</td>
</tr>
<tr>
<td>2000</td>
<td>$600,000</td>
</tr>
<tr>
<td>2002</td>
<td>$700,000</td>
</tr>
<tr>
<td>2004</td>
<td>$800,000</td>
</tr>
<tr>
<td>2006</td>
<td>$900,000</td>
</tr>
<tr>
<td>2008</td>
<td>$1,000,000</td>
</tr>
</tbody>
</table>

Year
1. **Call to Order**

   The meeting was called to order at 12:00 p.m. by Don Jones, Chair and President of the American Society of Safety Engineers.

2. **Reflection**

   There was a moment of silence in memory of distinguished Society leaders who passed away during the past year.

3. **Welcoming Remarks - Introductions**

   Chair Jones welcomed the delegates to the House of Delegates Meeting, and introduced the 2006-2007 Executive Committee as follows:

   - Don Jones – President
   - Michael Thompson – President-Elect
   - Warren Brown – Senior Vice President
   - Darryl Hill – Vice President of Finance
   - Fred Fortman – Executive Director and Corporate Secretary

4. **Quorum**

   Fred Fortman, Corporate Secretary announced that 162 delegates were registered and 12 members of the Society Board of Directors were present. A quorum was established.

   House of Delegates/Membership Meeting special Standing Rules as approved by the delegates were reviewed and Mr. Jones stated that these rules will be followed.

5. **Appointment/Approval of Parliamentarian**

   Without objection, Chair Jones appointed Carol Austin, a Professional Registered Parliamentarian as official parliamentarian for the meeting.

6. **Minutes of June 11, 2006 House of Delegates Meeting**

   Minutes from the last House of Delegates meeting held June 11, 2006 in Seattle were reviewed and approved by the Minutes Committee. Copies of those minutes were
mailed to all delegates and chapters presidents.

7. Appointment of Minutes Committee

Don Jones appointed a House of Delegates Minutes Committee as follows: Frank Lakotich as Chair, and members Linda Rhodes and Bill Propes.

8. Recognition Ceremonies

a. Mine Safety Appliances Outstanding Student Section Award for 2006-2007 was presented to the Murray State University.

b. Members who achieved membership in ASSE President's Club and President's Circle were asked to stand to receive recognition.

The top three sponsors of the “Student Sponsor” Honor Roll are: Joseph Cali – sponsoring 61 students; David Fender – sponsoring 55 students; and Tracey Cekade – sponsoring 50 students.

The top three individual sponsors in the “Member Get a Member” Recruitment Campaign were recognized.

Darryl Hill recruited 28 members
David Bellmont and Ashok Garlapati both recruited 22 members
Syednajeeb Jaffery recruited 14 members

d. The Chapter Stars Recognition program recognized 35 chapters this year.

This year’s Chapter of the Year recipients are:

Central Valley Chapter for small category
Southern Nevada Chapter for medium category
Greater Boston Chapter for large category

e. Winners of 2006-2007 Region Safety Professional of the Year Awards were introduced as follows:

Region I       Lynne Seville, Alaska Chapter
Region II      Jim Gallup, Arizona Chapter
Region IV      Virginia Ames, Alabama Chapter
Region V       Patrick Bush, Heart of America Chapter
Region VI      Herb Maher, Greater Tidewater Chapter
Region VII     Charles McGlothlin, Greater Detroit Chapter
Region VIII    David Crowley, Greater Boston Chapter

f. The Charles V. Culbertson Award for Outstanding Volunteer Service was
presented to ten individuals:

Brian Brown for his work on the Society’s international efforts.

Michael Coleman for his innovative and enthusiastic support of the Society’s Leadership Conference Task Force.

Dirk Duchscherer for his work with the Program Subcommittee for the PDC under the Council on Professional Development.

Paul Esposito, Task Force Chair for the “Measuring Performance for Safety Success” symposium.

Ashok Garlapati for his continued work in strengthening the Society’s international efforts.

Donald Garman for his outstanding contributions to the Government Affairs Committee in the Council on Professional Affairs.

Jim Morris for his outstanding contribution and leadership as a Regional Vice President for the Council on Member and Region Affairs.

Terrie Norris, Vice President, Region I and Chair of the Society’s Diversity Committee.

Chris Patton, Vice President, Region V and Chair of the National Future Safety Leaders Conference Task Force.


g. The NAOSH Champion Award recipients were:

Doug Cook
David Crowley
Patrick Delaney
Tara Falin
David Hales
Cindy Lewis
David Parsons
George Pearson
Kirby Utt
Turner Corporation

h. The ASSE Professional Paper Awards were presented to, Brian McShane, first

i. The President's Award was presented to Jim Drzewiecki, Director of Finance at ASSE for his tireless work and excellent results in Society Finances, Strategic Planning and IT Conversion Management.

9. Reports to Delegates/Members

a. President's Report - State of the Society – Don Jones

As President of the Society and Chair of the House of Delegates, Mr. Jones presented the State of Society report. The report will be placed on file.

b. Finance Report – Darryl Hill, Vice President of Finance

Report was presented and placed on file.

c. Strategic Planning Report – Mike Thompson, President-Elect and Chair, Strategic Planning Committee

Report was presented and placed on file.

d. Foundation Report – Kenneth Brock, Foundation Chair

Report was presented and placed on file.

10. Old Business

None.

11. New Business

a. It was moved to change Article II, Section 3 to include the words “or the environment.”

   Article II. Sec. 3: (DEFINITION) The definition of the safety profession as used in these Bylaws is: The safety profession is composed of individuals engaged in one or more of the specialties within the various sciences for the primary purpose of developing and/or implementing methods, procedures, systems, devices, and/or standards toward the reduction, control, or elimination of hazardous exposures to people, or property, or the environment… Motion approved.
b. It was moved change Article III, Section 1 to include the words “and environmental.”

   Article III. Sec. 1: (GENERAL) Membership in the Society is open to persons whose employment, education or experience in the safety, and health and environmental... Motion approved.

c. It was moved to change Society Bylaws, Article VII, Section 3(A)(1) and (2) as follows:

   Article VII, Section 3(A)
   (1) Regional Vice Presidents and Area Directors of even numbered regions shall be elected in even numbered years. Regional Vice Presidents and Area Directors in odd numbered regions shall be elected in odd numbered years.

   (2) Area Director elections will be conducted annually and their two-year terms staggered within a Region to ensure there is not 100% turnover of Area Directors in any given year. Motion approved.

d. It was moved to change Article III, Section 2 (A) on the subject of Professional Member classification as follows:

   (A) (Professional Member) To be eligible as a Professional Member, an applicant shall, at the time submitting an application is submitted, be engaged a majority of the time on annual basis in the broad practice of safety, health and the environment, and effective when approved, for future professional members:

   (1) Shall be a Certified Safety Professional (CSP) or Certified Industrial Hygienist (CIH) in good standing with the Board of Certified Safety Professionals or American Board of Industrial Hygiene, respectively, or

   (2) Shall hold an accredited certification from a body recognized by the Admissions Committee, hold a baccalaureate or higher degree from an accredited college or university and shall have a minimum of five years in the aggregate professional safety, health and environmental experience, or

   (3) Shall be registered or licensed by a state agency as a Professional Engineer, hold a baccalaureate or higher degree from an accredited college or university, and shall have a minimum of ten (10) years in the aggregate professional safety experience.

   (2) Shall be registered or licensed by a state agency as a Professional Engineer, hold a baccalaureate or higher degree from an accredited college or university, and shall have a minimum of ten (10) years in the aggregate professional safety experience, or

   (4) Shall hold a doctorate level degree from an accredited college or university in a safety, health and environmental field recognized by the
Admissions Committee and shall have a minimum of five (5) years in the aggregate professional safety, health and environmental experience. Motion approved.

e. After some discussion, the follow provisos were approved:

**Existing Society Bylaw language prior to June 24, 2007:**

Proviso: The following requirements apply to Professional Member applicants in the United States through June 30, 2008 and applicants residing outside of the United States through June 30, 2009.

**New language approved by the House of Delegates on June 24, 2007:**

Proviso: The following requirements apply to Professional Member applicants in the United States beginning July 1, 2008 and applicants residing outside the United States beginning July 1, 2009.

12. **Other Business**

a. **Nominating and Elections/Installation of 2007-2008 Officers**

Jack Dobson, chair of the Nominations and Elections Committee, recognized three Board members retiring from service this June.

Don Jones who served for three years on the Board of Directors serving as President, President-Elect, and Senior Vice President.

Richard Bourlon, who served for four years as Vice President-Region III.

Mike Hayslip, who served for two years as Vice President-Region VII.

Mr. Jones installed the 2007-2008 Board of Directors as follows:

**Regional Vice Presidents:**

Region I  Terrie Norris  
Region II  Patricia Ennis  
Region III  Greg Smith  
Region IV  Ron Ross  
Region V  Jim Weaver  
Region VI  Jim Morris  
Region VII  Tanis Marquette  
Region VIII  Steve Kane  

**Council Vice Presidents:**
Mr. Jones then announced the 2007-2008 Area Directors:

Region II  
James Gallup  
Brownie Petersen

Region IV  
Barry Abshire  
Frank Lakotich  
Tracy Linhart  
Mike Belcher

Region VIII  
Eric Stager  
Nathan Hunter  
Kenneth Walker  
Hector Santiago

b. Awarding of Past President's Plaque/Passing of the Gavel  
Mike Thompson awarded the Past President's plaque to outgoing President Don Jones. Mr. Jones reciprocated by passing the gavel of Society leadership to Mr. Thompson for 2007-2008.

13. Announcements  

The next meeting of the House of Delegates is planned for June 9, 2008, at the Las Vegas Convention Center in Las Vegas, NV.

The meeting was adjourned by Don Jones, Chair of the House of Delegates.

Respectfully submitted,