MANUFACTURING PRACTICE SPECIALTY  
CONFERENCE CALL MINUTES  
OCTOBER 8, 2012

I. Meeting was called to order at 1:01pm by Michael Coleman. Present were: Melanie Sanders, Tom Culross, Linda Tapp, Todd Mills, Michael Coleman and Krista Sonneson.

II. There were no additional items added to the agenda.

III. Tom Culross moved to approve the meeting minutes from June 3rd, Melanie Sanders seconded and the minutes were approved by acclamation.

IV. Discussion Items:

   A. Newsletter – Dave Evans and David Coble are collaborating to put together several “Best Of” articles from Safely Made for the newsletter. Please email any articles that might be relevant to either of them.

   B. 2013 PDC Roundtable – Michael Coleman reiterates that the topic will focus solely on best practice in Forklift Training given the one hour time constraint for the roundtable.

   C. Manufacturing Management: Best Practices – Tom Culross indicates that a whitepaper on OSHA’s I2P2 process has been scrapped due to OSHA delays and low response to the topic from LinkedIn users. He and Todd Mills will consider working on a whitepaper covering best practices for Forklift Training to mesh with the roundtable topic.

   D. Webinars – Carl Huckaby could not attend the call but is reported to be working on NFPA 70E content for the webinar.

   E. Membership Development – Melanie Sanders reports that the CoPS Membership Committee meeting in September produced some good ideas for the MPS to pursue, including improving communication with practice specialty members by direct contact through email. She mentions that the Construction PS and the WISE special interest group reported success with “open call” conference calls in generating new membership and volunteers.

   F. Nominations – No Report
G. Additional Committee Chair Reports – None

H. New Business – Krista Sonneson reports that the roundtables are scheduled but that she needs information about any networking events the MPS might want to schedule at the PDC, (including possible locations), by Dec. 1st. The possibility of scheduling the practice specialty meeting after Sunday evening is suggested in an effort to improve member attendance. The 2013 PDC is scheduled for June 24-27.

I. Next Teleconference - January 28, 2013. It is decided to make this an “open call” for anyone interested in attending, so a different conference call phone line will need to be used to accommodate a potentially large group. Krista will need an agenda 2 weeks prior to the date of the call.

V. Meeting is adjourned at 1:27pm.

Minutes respectfully submitted by M. Sanders, MPS Membership Chair.